

## APPLICATION FOR DEVELOPMENT ADVISORY PANEL (DAP) MEETING

### Information

If you wish to make an appointment to attend the Development Advisory Panel (DAP), please complete the following form. This form, and all attachments, needs to be lodged with Council and you will be advised by phone of your appointment should the application have enough information for processing. Council reserves the right to determine appropriate officers to attend meetings.

Applications to attend DAP must be lodged with Council a minimum of 10 days before the meeting. Council must be advised of cancellations twenty four (24) hours before the meeting date/time.

One (1) copy of preliminary or conceptual plans for the proposal must be submitted with this form along with a one page statement describing the proposal.

What type of meeting is requested: ☐ Face-to-Face ☐ Online Meeting

### 1. Panel Request

☐ Category 2 – Pre-arranged 1 hour pre-lodgement meeting (<\$1M or subdivision <10 lots) As per Council's adopted Fees and Charges

☐ Category 3 – Pre-arranged 1 hour pre-lodgement meeting (>\$1M or subdivision >10 Lots) As per Council's adopted Fees and Charges

Minimum requirement for plans ☐ 1 copy of preliminary or conceptual plans of the proposal,  
☐ Completed Application Form  
☐ A one-page summary of the proposed development, LEP or DCP amendment, or  
☐ Any other details relevant to your proposal

### 2. Applicant Details

The applicant must be the land owner or a person acting on behalf of the land owner

Name/s (Individual/company name in full)					
For companies, contact name		ABN			
Postal Address					
Suburb		State		Post code	
Contact phone number		Mobile number			
Email address					
Applicant's reference number					
Proposed Number of attendees:					

### 3. Property Details

Number	Street	Suburb	Lot	Section	DP/SP

### 4. Cost

Estimated cost of the proposed development (if it involves the carrying out of building work) \$

### 5. Description of Proposal

Description of proposal for which development consent is being sought (e.g. Building, use, work, demolition or subdivision) OR Local Environmental Plan Amendment (e.g. Proposed zones, proposed minimum subdivision lot size, heritage listing, additional permitted uses) OR Development Control Plan Amendment (e.g. Concept staging and layout, biodiversity protection areas, Special Requirements)

Nominate agenda items for the meeting (e.g. variation to LEP/DCP controls – height of building, setbacks, etc)

Description of all existing development or other activity for which the land is presently used (e.g. Dwelling, agriculture, industry, commercial, vacant, etc.) Provide a brief note attached to this application giving information of potential impacts (e.g. Is demolition required? Are there other site impacts?)

**PRIVACY NOTIFICATION**

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan. The supply of information on this form is voluntary but it is required to process your application/request. The [Privacy Management Plan](#) may be accessed on Council's website. If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 6578 7290.