

# Understanding Statements

## Parents Guide to Childcare Statements



# Understanding Statements - Parents Guide to Childcare Statements

## Family Summary Information

**Big Giraffe Child Care Centre**  
 456 Rainbow Terrace  
 Skyland QLD 4000  
 Ph: 07 3115 1523  
 Fax:  
 Email: qktraining4@gmail.com  
 Web:  
 ABN: 97654248  
 ACN: 123456798

Page 1 of 4

### STATEMENT of Entitlement

**000-000-545**  
**Zeinab Batu**

**General Account**

Statement Issued: Thursday, 19 September 2019  
 Statement Begins: Monday, 26 August 2019  
 Statement Ends: Sunday, 8 September 2019

**Due Now: \$1,384.22**

**Zeinab Batu**  
 3 Pine Mountain Road  
 Pine Mountain QLD 4306

Child	Days	Fee	Discount	CCS	Adj. CCS	ACCS	Gap
Kojo Ezilmez	6	\$460.00	\$0.00	\$180.00	-\$160.71	\$0.00	\$440.71
	<b>6</b>	<b>\$460.00</b>	<b>\$0.00</b>	<b>\$180.00</b>	<b>-\$160.71</b>	<b>\$0.00</b>	<b>\$440.71</b>

**Family Summary** (Totals for this Statement Period)

CCS Paid YTD: KOJO \$1,440.47  
 YTD Absences: Period ending (30/06/2020) KOJO 2  
 Period Absences: Period ending (8/09/2019) KOJO 2

**Messages**  
 Hi Everyone,  
 A reminder that Old McDonalds Farm is coming next week. We are all very excited to see the animals. Please ensure you have seen your child's Educational Leader if you have any queries on this day. Come Dressed like a Cowboy or Cowgirl!

Need help understanding this statement? Check out our video online [here](#)

CCS Amounts that are **Bold and underlined** are ESTIMATES and will be confirmed on your next statement

- 1 Displays the Service Address and Contact Details
- 2 Displays the Date Range the Statement covers
- 3 Displays the Due Now Amount for this Period or the In Credit Amount for the selected period
- 4 Displays each child linked to the account who attended the Service for the statement date range
- 5 Days - Displays how many days the child attended the Service for the statement period
- 6 Fee - Displays the Total Fee charged per child for all attendances within the statement period
- 7 Discount - Displays any reductions that have been applied per child within the statement period
- 8 CCSS - Displays the CCS reduction applied per child within the statement period
- 9 ACCS - Displays any ACCS reductions applied per child within the statement period
- 10 Adj.CCS - Displays the Credit or Debit amount of CCS if there have been adjustments for a prior week
- 11 Gap Fee - Displays the GAP fee payable by the Guardian for the attendances within the statement period
- 12 Displays the Total of each of the Financial details for the account for the statement period
- 13 CCSS Paid YTD - Displays the CCSS paid to this service for the current financial year
- 14 YTD Absences - Displays the YTD Absences for the current financial year per child
- 15 Period Absences - Displays the absences per child for the period of the statement
- 16 Messages - Displays Centre or Personal messages from the Flags Tab

# Understanding Statements - Parents Guide to Childcare Statements

## CCSS Weekly Summary

### CCS Weekly Summary

Big Giraffe Child Care Centre (Centre Based Day Care-190005373J) for this Statement Period

1 Kojo Ezilmez									
YTD Absences at service: 2 YTD Additional Absences at service: 0									
2 Date	3 Percentage	4 Sess. Hrs	5 CCS Hrs	6 Fee	7 Discount	8 CCS	9 ACCS	10 Gap	
<b>CCS Week 1</b>									
28/08/2019	85.00	12.00	12.00	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00	
29/08/2019	85.00	12.00	12.00	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00	
<b>Weekly Total:</b>		<b>24.00</b>	<b>24.00</b>	<b>\$180.00</b>	<b>\$0.00</b>	<b>\$180.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>CCS Week 2</b>									
02/09/2019	85.00	12.00	12.00	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	
03/09/2019	85.00	12.00	12.00	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	
04/09/2019	85.00	12.00	12.00	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	
05/09/2019	85.00	12.00	12.00	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	
<b>Weekly Total:</b>		<b>48.00</b>	<b>48.00</b>	<b>\$280.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$280.00</b>	

- 1 Displays each child's attendances who has attended for the period of the statement
- 2 CCS Week 1 or Week 2 - Displays the Government Week and each date the child attended for the week
- 3 Percentage - Displays the CCS%
- 4 Sess. Hrs - Displays the Charged Session hours from the fee times
- 5 CCS Hrs - Displays the CCS hours covered by CCSS
- 6 Fee - Displays the Total Fee charged per day
- 7 Discount - Displays any daily fee reduction
- 8 CCS - Displays the CCS estimated/paid \$ amount per day
- 9 ACCS - Displays any ACCS estimated/paid per day
- 10 Gap - Displays the daily GAP for the parent portion

## CCSS Attendance Summary

### CCS Attendance Summary

Big Giraffe Child Care Centre (Centre Based Day Care-190005373J) for this Statement Period

1 Kojo Ezilmez							
2 Date	3 Absence	4 Sign In	5 Sign Out	6 Sign In 2	7 Sign Out 2	8 Session Start	9 Session End
Wed 28/08/2019	Yes	09:00 AM	05:00 PM			06:00 AM	06:00 PM
Thu 29/08/2019	Yes	09:00 AM	05:00 PM			06:00 AM	06:00 PM
Mon 02/09/2019		07:00 AM	05:00 PM			06:00 AM	06:00 PM
Tue 03/09/2019		07:00 AM	05:00 PM			06:00 AM	06:00 PM
Wed 04/09/2019		09:00 AM	03:30 PM			06:00 AM	06:00 PM
Thu 05/09/2019		09:00 AM	05:00 PM			06:00 AM	06:00 PM

- 1 Displays each child linked to the account who attended for the period of the statement
- 2 Date - Displays each date the child attended for the period of the statement
- 3 Absence - Will display YES if the child was absent on the day
- 4 Sign In - Displays the actual arrival time at the Service
- 5 Sign Out - Display the actual departure time from the Service
- 6 Sign In 2- Displays the actual arrival time at the Service if the child has been signed out part way through the day
- 7 Sign Out 2 - Display the actual departure time from the Service if the child has been signed in a second time through the day
- 8 Session Start - Displays the beginning time of the fee per day
- 9 Session End - Displays the end time of the fee per day

**NOTE: If the child is absent the Sign In/Out Columns will be blank and the Session Start and End Times will display the fee times.**



# Understanding Statements - Parents Guide to Childcare Statements

## Account Transactions

### Account Transactions

1 Date	2 Description	3 Sess. Hrs	4 Fee	5 Hourly Rate	6 CCS	7 ACCS	8 Debit	9 Credit	10 Balance
	11 Balance Carried Forward				\$0.00	\$0.00	\$943.51	\$0.00	\$-943.51
28/08/2019	ABDUL GREER-3401 (E8000003293) (Spring test roll Standard Fee Absent) (SCRN:1900053731)	12.00	\$90.00	\$7.50	\$90.00	\$0.00	\$0.00	\$0.00	\$-943.51
29/08/2019	ABDUL GREER-3401 (E8000003293) (Spring test roll Standard Fee Absent) (SCRN:1900053731)	12.00	\$90.00	\$7.50	\$90.00	\$0.00	\$0.00	\$0.00	\$-943.51
01/09/2019	12 CCS Additional Credits - for the week		\$0.00		\$0.00	\$0.00	\$0.00	\$365.46	\$-578.05
02/09/2019	ABDUL GREER-3401 (E8000003293) (Happy roll Standard Fee) (SCRN:1900053731)	12.00	\$70.00	\$5.83	\$0.00	\$0.00	\$70.00	\$0.00	\$-648.05
03/09/2019	ABDUL GREER-3401 (E8000003293) (Happy roll Standard Fee) (SCRN:1900053731)	12.00	\$70.00	\$5.83	\$0.00	\$0.00	\$70.00	\$0.00	\$-718.05
04/09/2019	ABDUL GREER-3401 (E8000003293) (Spring test roll Standard Fee) (SCRN:1900053731)	12.00	\$70.00	\$5.83	\$0.00	\$0.00	\$70.00	\$0.00	\$-788.05
05/09/2019	ABDUL GREER-3401 (E8000003293) (Spring test roll Standard Fee) (SCRN:1900053731)	12.00	\$70.00	\$5.83	\$0.00	\$0.00	\$70.00	\$0.00	\$-858.05
08/09/2019	13 CCS Recovered Debits - for the week		\$526.17		\$0.00	\$0.00	\$526.17	\$0.00	\$-1,384.22
08/09/2019	14 Fee Payment By Credit Card (Rec:00000120) Thank You		\$0.00		\$0.00	\$0.00	\$0.00	\$1,000.00	\$382.00

- 1 Date - Displays each date the child attended care
- 2 Descriptions - Displays the Roll name and Fee name
- 3 Sess. Hrs - Displays the Charged Session hours from the fee times
- 4 Fee - Displays the Total Fee charged per day
- 5 Hourly Rate - Displays the Hourly fee breakdown per day
- 6 CCS - Displays the CCS estimated/paid \$ amount per day
- 7 ACCS - Displays any ACCS estimated/paid per day
- 8 Debit - Displays debits applied to the account eg. Out of pocket expenses
- 9 Credit - Displays any credits applied to the account eg. Fee Payments
- 10 Balance - Displays the Daily Balance
- 11 Balance Carried Forward - Displays any credit or debit balances prior to the start date of the statement
- 12 CCS Additional Credits - for the week - Displays any adjusted CCS Credit adjustments made for that week
- 13 CCS Recovered Debits - for the week - Displays any refunded CCS adjustments made for that week
- 14 Fee Payment - Displays the Fee Payment and method

# Understanding Statements - Parents Guide to Childcare Statements

## Fee Decision

### Fee Decision

This section contains the fee decision made by the government for each session of care. Please note that this data does not include adjustments or offsets that have been created by customer debts. The details will only be displayed when the fee decision has been returned.

1 Big Giraffe Child Care Centre (Centre Based Day Care-1900053733) for this Statement Period

2 Kojo Ezilmez

Date	Subsidy Entitlement
28/08/2019	\$72.73
29/08/2019	\$72.73
02/09/2019	\$56.54
03/09/2019	\$56.54
04/09/2019	\$56.54
05/09/2019	\$56.54

The CCSS Statements are required to include the final fee decision to be provided to parents on their statements from a service.

This table will contain the fee decision made for each session of care.

Please note that this data does not include adjustments or offsets that have been created by customer debts. The details will only be displayed when the fee decision has been returned and the child's session report is finalised.

- 1 Displays the Name of the **Service** and **Service ID**
- 2 Displays the name of each **child**
- 3 **Date** - Displays each date the child has attended
- 4 **Subsidy Entitlement** - Displays the final payment amount per date of attendance

**NOTE: If the statement is produced for a period that the sessions aren't finalised for the screen will display as per the image below:**

### Fee Decision

Data will be displayed when available from CCSS.

## CCSS Provider Information

### CCS Provider Information 1

Provider Name	Provider ABN	Provider ID	Service ID	Centre Name
Kinder Play Ltd	0987654321	1900001625	190000245	Kinder Play Childcare Centre

2 Issuer's Signature:  Date: .....

- 1 CCS Provider Information - Displays the Provider details for the Service
- 2 Issuers signature - Displays the Issuers signature