
Present	Greg Banks (GB) Nick Cook (NC) via Teams, Myffy Doyle (MD)(Minutes) Ian Hedley (IH), Mark Ihlein (MI) Judith Leslie (JL) Sue Moore (Chair) Pauline Rayner (PR)
In attendance	
Meeting Location	Committee Room, Singleton Council

1. Welcome and Apologies (2.02pm)

- Welcome
- Acknowledgement of Country by Chair
- Apologies - Stewart Mitchell

2. Disclosure of Interests

- Nil

3. Confirmation of Minutes

- The minutes of the meeting dated 25 February 2021 were confirmed.

Moved Greg Banks/ **Second** Pauline Raynor

4. Matters arising from the Minutes

- Nil

5. Agenda Items

5.1 Discuss and Rank project nomination – Bulga Milbrodale Progress Association – Zero lawnmower and Grass Trimmer

- Committee discussed the project nomination.
- Outcomes of discussion
 - Volunteer insurance and how insurance cover will be funded for mower should be investigated
 - Contractor costs to mow Old Bulga School grounds, Bulga Stock Reserve, Lot 5 Putty Road for up to a three (3) year period to be investigated
 - Work towards a mowing schedule for areas around Bulga that is completed by contractors and confirm Levels of Service from the Recreation department for the areas.
- Project to be left on the table and ranked when further information has been provided and wider community consultation has been undertaken

ACTION:

1) MI/MD to investigate indicative cost of a mowing schedule for Bulga by a contractor for up to a 3 year period

2) Schedule areas to be mown as soon as possible for a tidy up of village

5.2 Project Updates

5.2.1 Shared Path – Opposite Bulga Recreation ground to the Bulga Tavern

NC provided update on plan for shared footpath.

ACTION: NC to follow up how to progress on project internally

5.2.2 Land Opportunity exploration

- MI asked committee to view the “Wollombi Brook Open Space” area as being of significant strategic importance to the future of Bulga village.
- Any procurement costs cannot be disclosed to the committee while Council makes any decisions

ACTION: Nil

5.2.3 – Bulga Stock Reserve

- MD followed up with Dept Planning ,Industry & Environment (DPIE) in regards to the dilapidated boundary fence on Putty Road and if it needs to be replaced or if it can be removed and left “open”.
- Reply from DPIE – as fence is not containing stock it is not required to be replaced, only between common boundary properties but to consider access management to avoid anti-social activities
- Committees thoughts are to remove Putty Road fence for maintenance and later establish a front entrance to the reserve.
- MD updating quote scope of works with the Recreation department, replacement fencing may come under flood insurance, waiting on confirmation.

ACTION: Nil

5.2.4 Wollombi Brook Walking Trail Masterplan

- MD meeting with Alan, Gondwana Consulting mid April to discuss and create planning schedule for community consultation for the masterplan.

ACTION: Nil

5.2.5 Site for electronic message board

- RMS will be onsite on the Council owned block for another 6-12 months
- Best site is on road reserve where the temp sign was located or on Council block.

ACTION:

- 1) MI to ask RMS to clean up site**
- 2) Traffic engineer to check sign can be on road reserve**
- 3) MI to check with NC about alternative of putting sign on Yancoal land near road reserve and check site for power.**
- 4) Discuss with RMS regarding sign on Council block.**

5.3 Community Sausage Sizzle Debrief

- Approx.. 30 people attended from the community, Yancoal, committee
- 2 comments written down from community
 - 1) Removal of road signs at the intersection of The Inlet Road and Putty Road
 - 2) Drop dump point put in at the park for visitors
- Outcomes from event that Council to follow up on
 - Update website with progressive schedule of projects – MD completed
 - Refreshment of Village Masterplan. The planning department will be collecting character statements for each village within the local strategic planning exercise in the first ¼ of the next financial year.

ACTION:

- 1) Add drop dump point to project list for VPA/Council to investigate**
- 2) MI to follow up with Planning department about strategic plan**

5.4 Review of survey and Project list

- MI asked for comments against results of the survey
- Any further comments to be sent to MI before the 19 April to be added to Council report for May 2021.

ACTION: MD to report any comment for survey in Council report

6. Financial Report

- Issued to committee

7. Other Business

- Ron Corino's application for the non voting member position tabled

- Committee endorsed nomination
Moved Judith Leslie/ **Second** Sue Moore

ACTION: MD to report to Council to recommend nominee Ron Corino to the committee as the alternate member.

8. Question Time

- Nil

9. Next Meeting

Thursday 1 July 2021, 2pm, Committee Room, Singleton Council

The meeting closed at 4.04pm

ACTION LIST

Action List – last updated 01/04/2021						
	Meeting Date	Action	Responsible Officer	Due Date	Comment	Status
MTW VPA 21-16	01/04/2021	Report to Council to recommend nominee Ron Corino to the committee as the alternate member	Myffy Doyle	16/04/2021		
MTW VPA 21-15	01/04/2021	Report any comments from survey in Council report	Myffy Doyle	09/04/2021		
MTW VPA 21-14	01/04/2021	Follow up with Planning department about strategic planning exercise	Mark Ihlein	01/07/2021		
MTWVPA 21-13	01/04/2021	Add drop dump point to project list for VPA/ Council to investigate	Myffy Doyle	01/07/2021		

**MINUTES
MOUNT THORLEY WARKWORTH VPA
COMMUNITY COMMITTEE
2.00PM THURSDAY 1 APRIL 2021**



MTW VPA 21-12	01/04/21	Discuss with RMS regarding sign on Council block	Mark Ihlein	01/07/2021		
MTW VPA 21-11	01/04/21	Seek permission with Yancoal to put sign on Yancoal land near road reserve and check site for power.	Mark Ihlein/ Nick Cook	01/07/2021		
MTW VPA 21-10	01/04/21	Contact traffic engineer to check sign can be on road reserve	Mark Ihlein	23/04/2021		
MTW VPA 21-09	01/04/21	Contact RMS to clean up site at Bulga	Mark Ihlein	23/04/2021		
MTW VPA 21-08	01/04/2021	Follow up on Yancoal internal procedures to progress with a project	Nick Cook	01/07/2021		
MTWVPA 21-07	01/04/2021	Schedule areas to be mown as soon as possible for a tidy up of village	Myffy Doyle	23/04/2021		
MTWVPA 21-06	01/04/2021	MI/MD to investigate indicative cost of a mowing schedule for Bulga by a contractor for up to a three(3) year period	Mark Ihlein/ Myffy Doyle	30/04/2021		
MTWVPA 21-01	25/2/2021	MD to report to Council recommendations of projects	Myffy Doyle	26/03/2021		

**MINUTES
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2.00PM THURSDAY 1 APRIL 2021**



MTWVPA21-02	25/2/2021	MD to follow up on quotes for mowing, weed control, removal of Black Locust trees at Bulga Stock Reserve and boundary fencing regulations for Crown Land.	Myffy Doyle	01/04/2021		
MTWVPA 21-03	25/2/2021	report to Council endorsed Terms of Reference.	Myffy Doyle	26/03/2021		
MTWVPA 21-04	25/2/2021	to organise event logistics and promotion of Community Get Together	Myffy Doyle	17/03/2021		
MTWVPA 21-05	25/2/2021	to report to Council to recommend a alternate member nominee for committee.	Myffy Doyle	26/03/2021	Cancelled. Nominee rebuked application	
MTW VPA20-052	03/12/2020	To follow up with NSW National Parks and Department of Planning, Industry and Environment – Crown Land in regard to Project 1	Myffy Doyle/ Mark Ihlein	29/01/2021	20/01/21 Myffy following up with other Council staff. 03/02/21 Roads committee discussing road ownership to access NP	

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MTWVPA 20-053	03/12/2020	To send through highlighted changes in the updated Terms of Reference document	Myffy Doyle	16/12/2020	16/12/20 Email sent to committee of V3 & V4 of TofR for MTWVPA Committee	
MTWVPA20- 054	03/12/2020	Agenda Item February 2021 – Update Terms of Reference	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTWVPA20- 055	03/12/2020	Yancoal (AA) to provide input with Council to improve connectivity for village and co project manage the shared footpath from the Recreation ground to the Tavern.	Mark Ihlein/ Allan Andrews/ Nick Cook	29/01/2021	25/2/2021 Investigations are ongoing. 01/04/2021 NC to follow up internal	
MTW VPA 20-056	03/12/2020	Landscaping concept plans for entrances into the village	Mark Ihlein/ Myffy Doyle	29/01/2021		

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MTW VPA20-057	03/12/2020	Agenda Item February 2021, discuss and rank Milbrodale Public Schools project nomination for Welsh's Road.	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTW VPA20-058	03/12/2020	Agenda Item Feb 2021. Confirm Plan for Community meeting and BBQ	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTWVPA20- 059	03/12/2020	Confirm Bulga Community Hall committee to run BBQ.	Myffy Doyle	20/01/2021	20/01/21 Email sent to Bulga Hall committee requesting involvement	
MTWVPA20- 060	03/12/2020	To provide itemisation of funds for projects	Myffy Doyle	20/01/2021	20/01/21 In progress. 25/2/2021 Complete. Emailed to committee 26/02/2021	

**MINUTES
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MTW VPA20-061	03/12/2020	To coordinate advertising position over December January.	Myffy Doyle	16/12/2020	14/12/20 Communications team running ad in Hunter River and Singleton Argus and on social media until 20/12/21	
MTW VPA20-062	03/12/2020	Agenda item February 2021- Discuss and rank project nominations	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTW VPA20-063	03/12/2020	Provide brief report to be endorsed by MTW VPA committee at Feb 2021 meeting to be taken to the Mount Thorley CCC meeting in late Feb 2021.	Myffy Doyle	29/01/2021	20/01/21 In draft. Will be attached to agenda to be sent to committee 25/2/2021 Meeting was rescheduled to after MT CCC meeting. Presentation attached in minutes to committee.	
MTWVPA20-044	15/10/2020	Continue with land opportunity explorations in Bulga	Mark Ilhein	26/11/2020	Ongoing project	
MTWVPA20-021	6/8/2020	Explore land opportunities for Council in Bulga	Mark Ihlein	15/10/2020	Progressing on opportunities	
	05/2/2020	Source revised quote 1 x electronic & 1 x static	Mark Ihlein / Amanda McMahon Myffy Doyle		Currently being procured.	

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		noticeboards with solar support.			Reassigned to Myffy Doyle. 18/09/2020- Waiting on appropriate site location nominated in Masterplan	
	05/2/2020	Procurement and installation of noticeboards.	Mark Ihlein / Myffy Doyle		Underway. Reassigned to Myffy Doyle.	

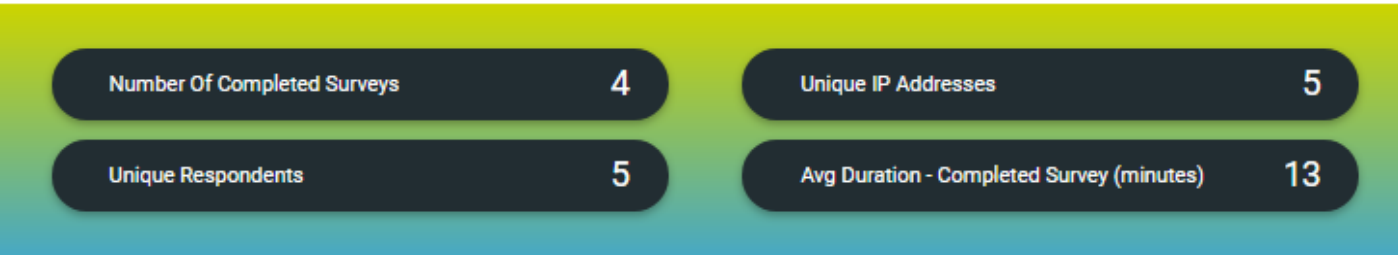
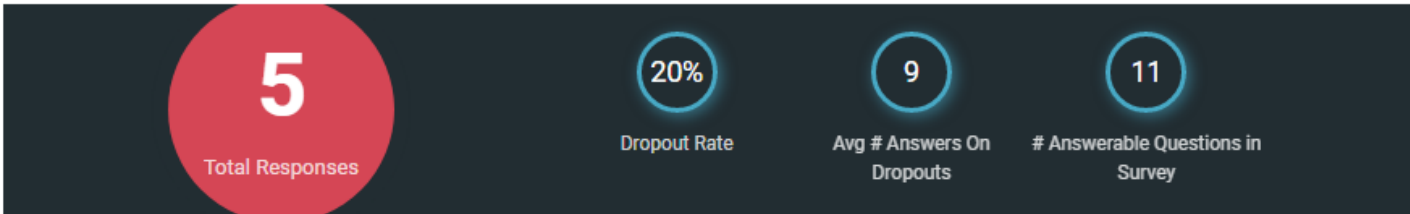
	Complete
	In progress
	Outstanding/overdue

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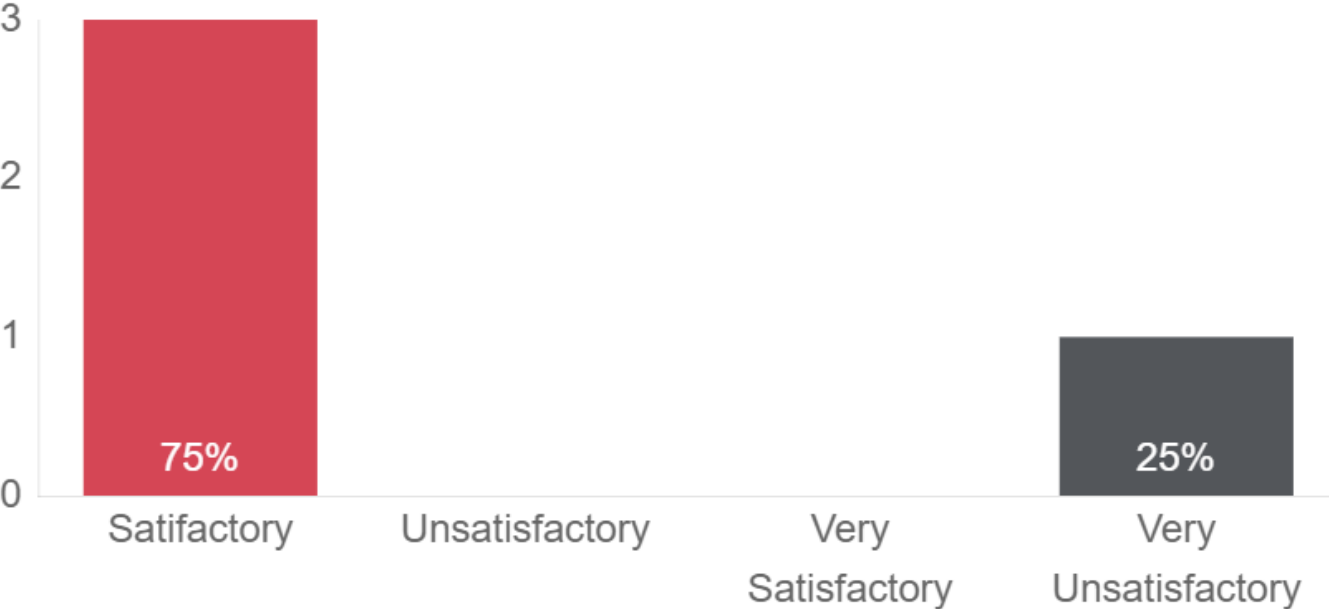
VPA : Warkworth and Mount Thorley Continuation Projects

As at 30/03/2021

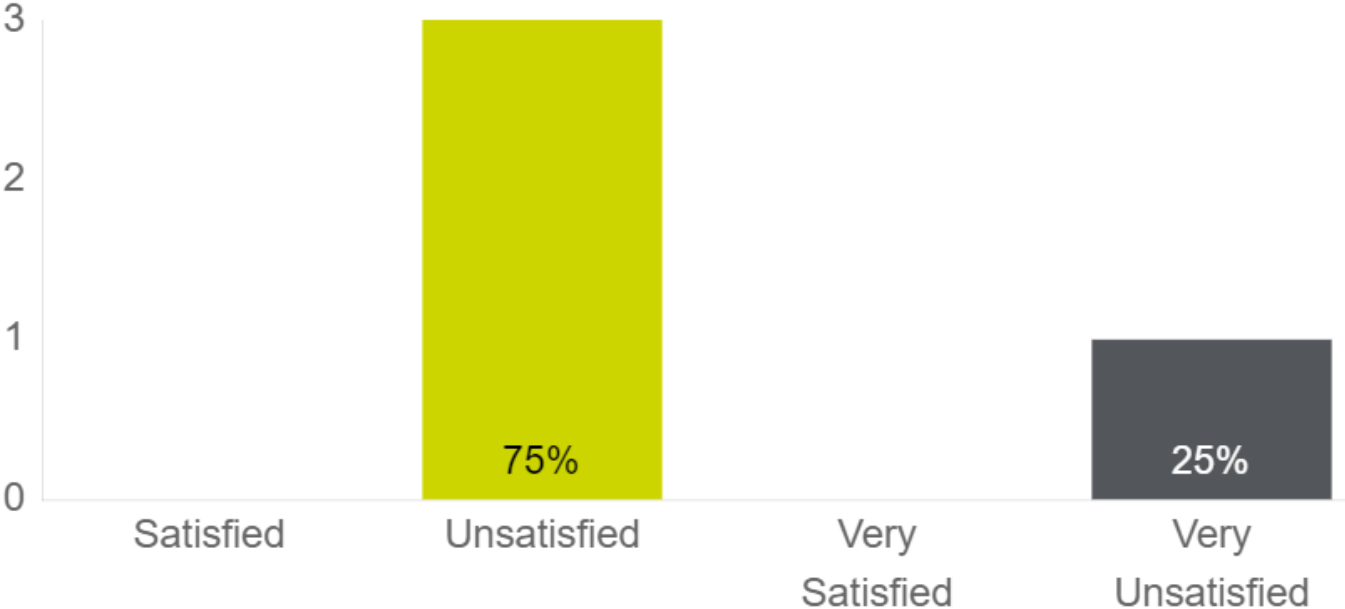
	2017/2018	2018/2019	2019/2020	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2020/2021	Life to Date
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Bulga Community Project Fund														
Opening Balance	-	2,017,063.29	2,531,384.50	2,927,409.42	2,927,409.42	2,927,409.42	2,939,791.41	2,929,802.57	2,929,802.57	3,393,352.46	3,389,562.46	3,389,562.46	2,927,409.42	
Income														
Contribution	2,000,000.00	450,000.00	450,000.00	-	-	-	-	-	450,000.00	-	-	-	450,000.00	3,350,000.00
Interest	17,063.29	64,412.77	64,996.12	-	-	15,192.61	-	-	15,334.73	-	-	-	30,527.34	176,999.52
Expenditure (incl. commitments)														
Recreation Area Improvements and Exercise Equipment	-	91.56	79,908.44	-	-	-	-	-	-	-	-	-	-	80,000.00
Bulga Stock Reserve	-	-	-	-	-	-	-	-	1,604.84	-	-	-	1,604.84	1,604.84
Improvements to Bulga Hall	-	-	12,088.36	-	-	-	1,488.84	-	-	-	-	-	1,488.84	13,577.20
Community Notice Board	-	-	4,426.40	-	-	2,810.62	-	-	-	-	-	-	2,810.62	7,237.02
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Market valuation	-	-	-	-	-	-	2,500.00	-	-	-	-	-	2,500.00	2,500.00
Management Plan - Bulga Stock Reserve	-	-	22,548.00	-	-	-	6,000.00	-	180.00	3,790.00	-	-	9,970.00	32,518.00
Restoration of Old Bulga School	-	-	-	-	-	-	-	-	-	-	-	2,400.00	2,400.00	2,400.00
Total	2,017,063.29	514,321.21	396,024.92	-	-	12,381.99	(9,988.84)	-	463,549.89	(3,790.00)	-	(2,400.00)	459,753.04	3,387,162.46
Balance Remaining	2,017,063.29	2,531,384.50	2,927,409.42	2,927,409.42	2,927,409.42	2,939,791.41	2,929,802.57	2,929,802.57	3,393,352.46	3,389,562.46	3,389,562.46	3,387,162.46	3,387,162.46	3,387,162.46



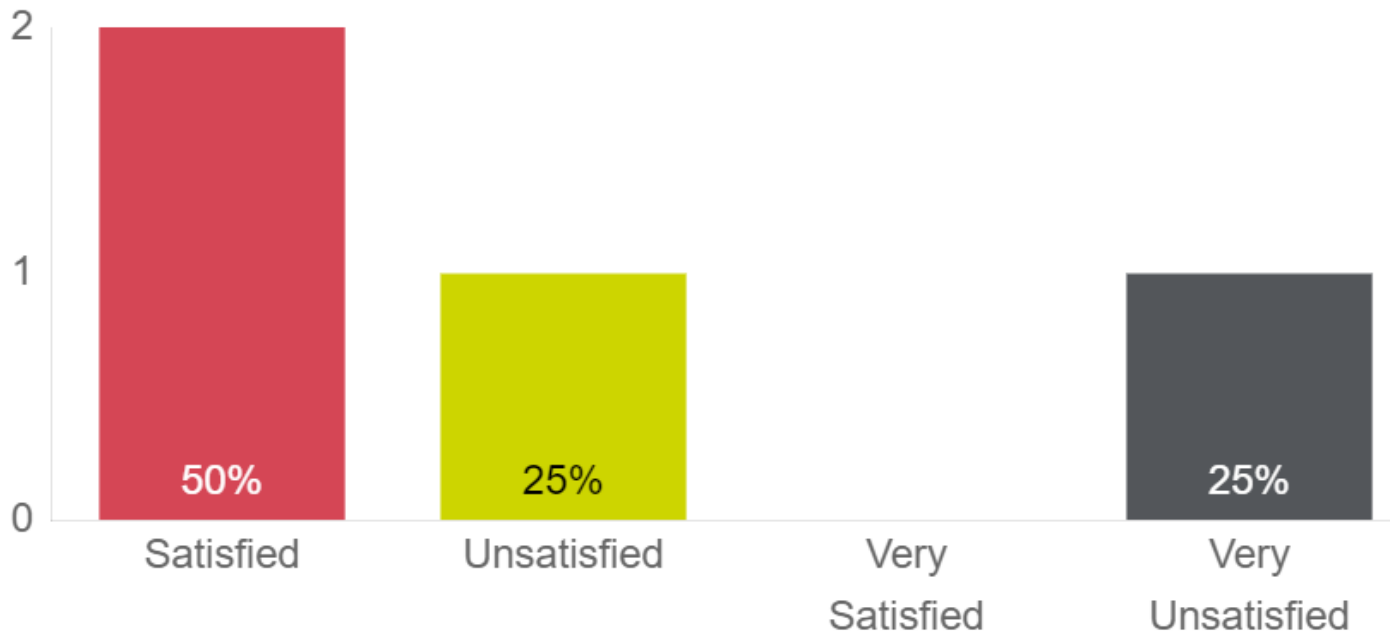
How satisfied are you with the process for project nomination and approval by the committee?



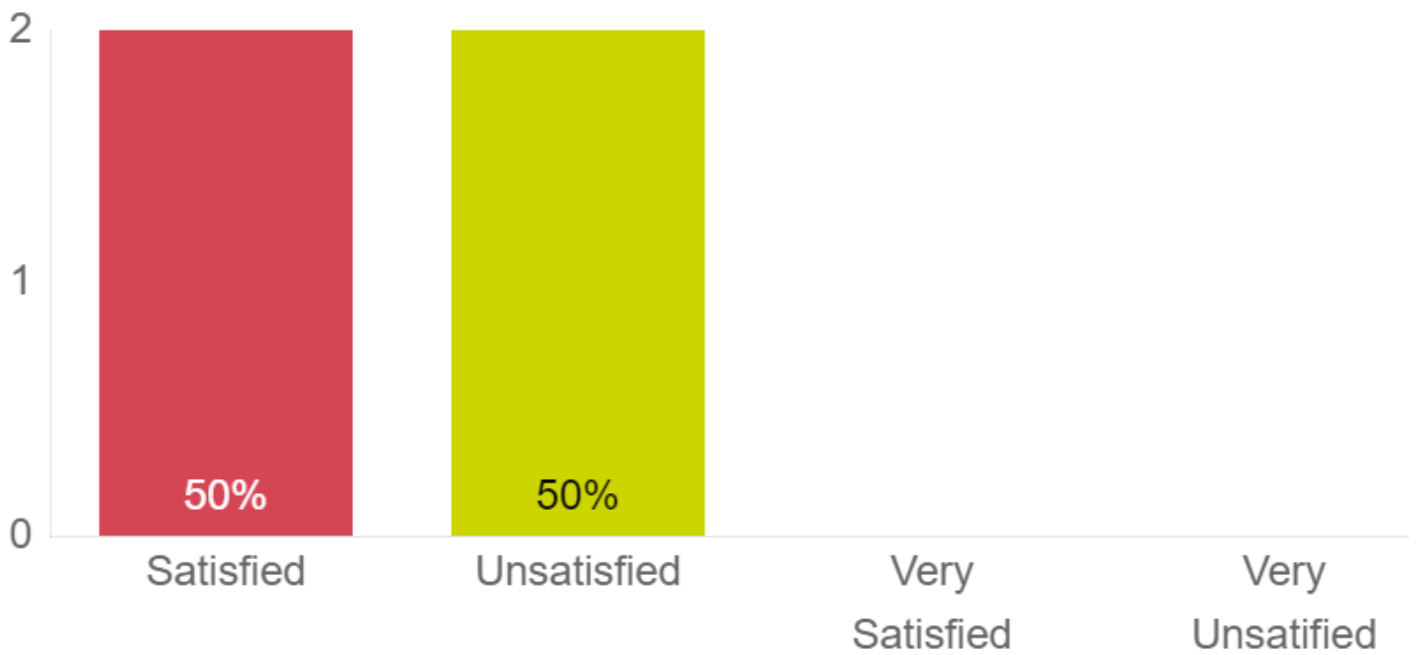
How satisfied are you with the number of projects that have been approved and the impact it is having on the community?



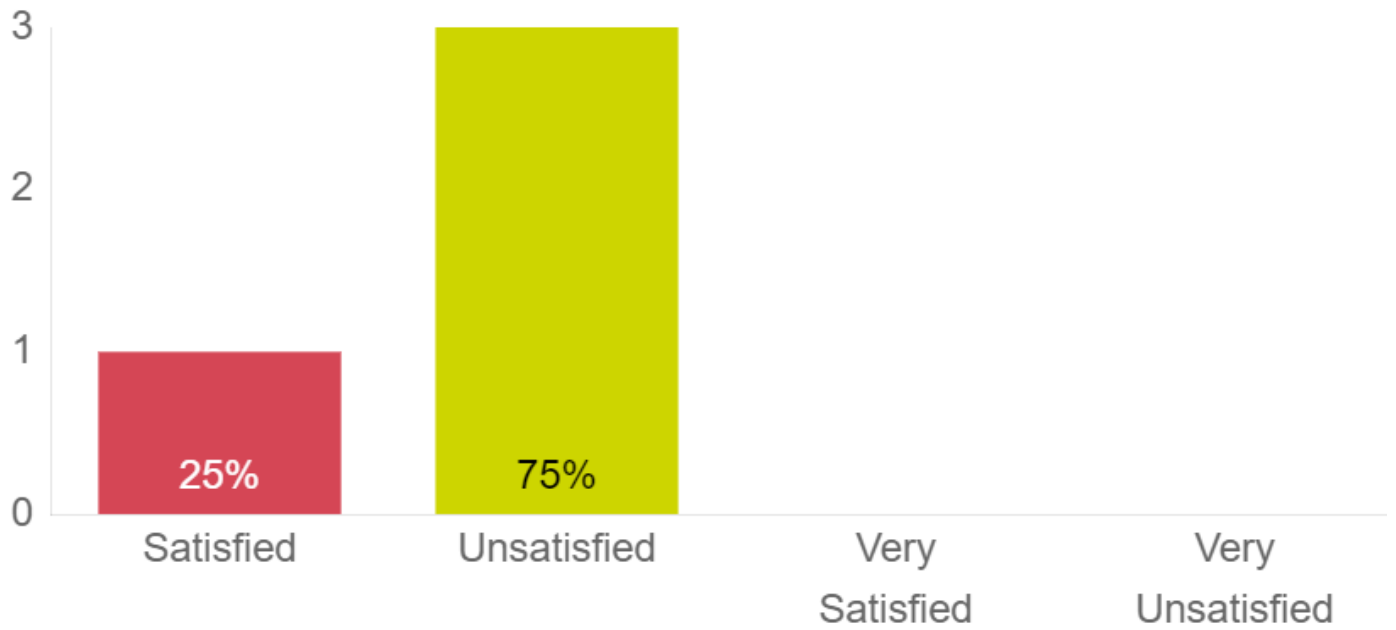
How satisfied are you with the relationship and interactions between committee members?



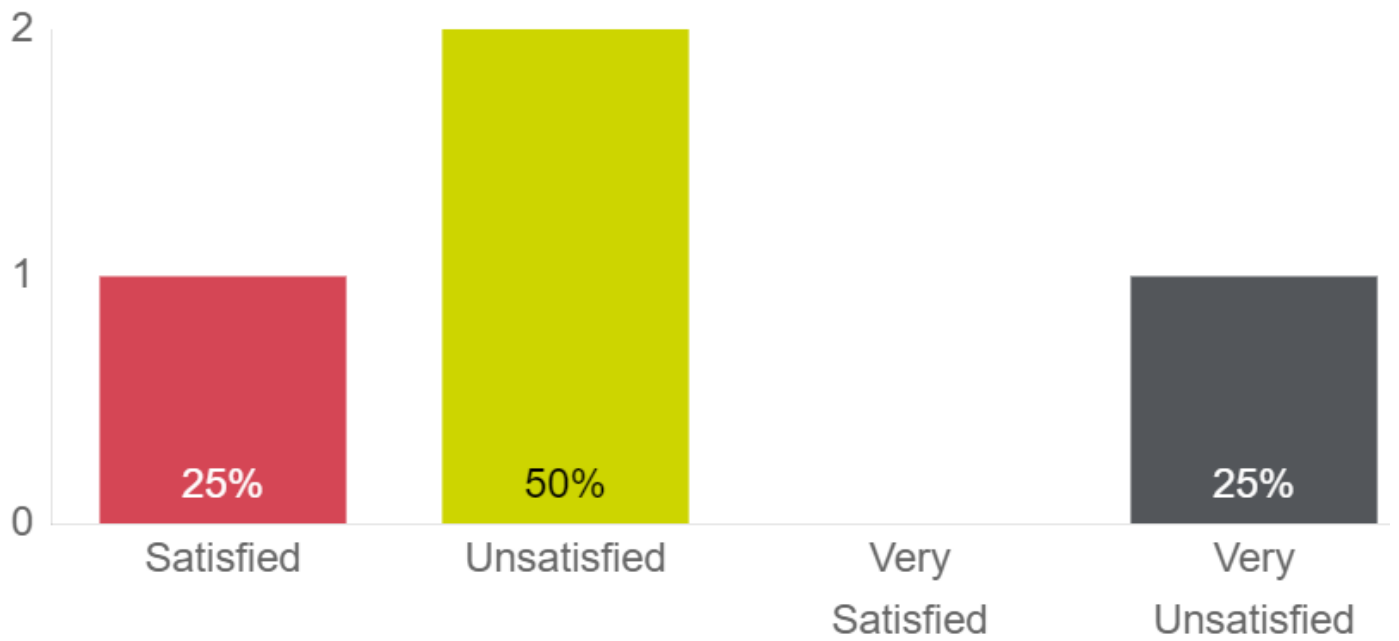
How satisfied are you with the resourcing and delivery of approved projects?



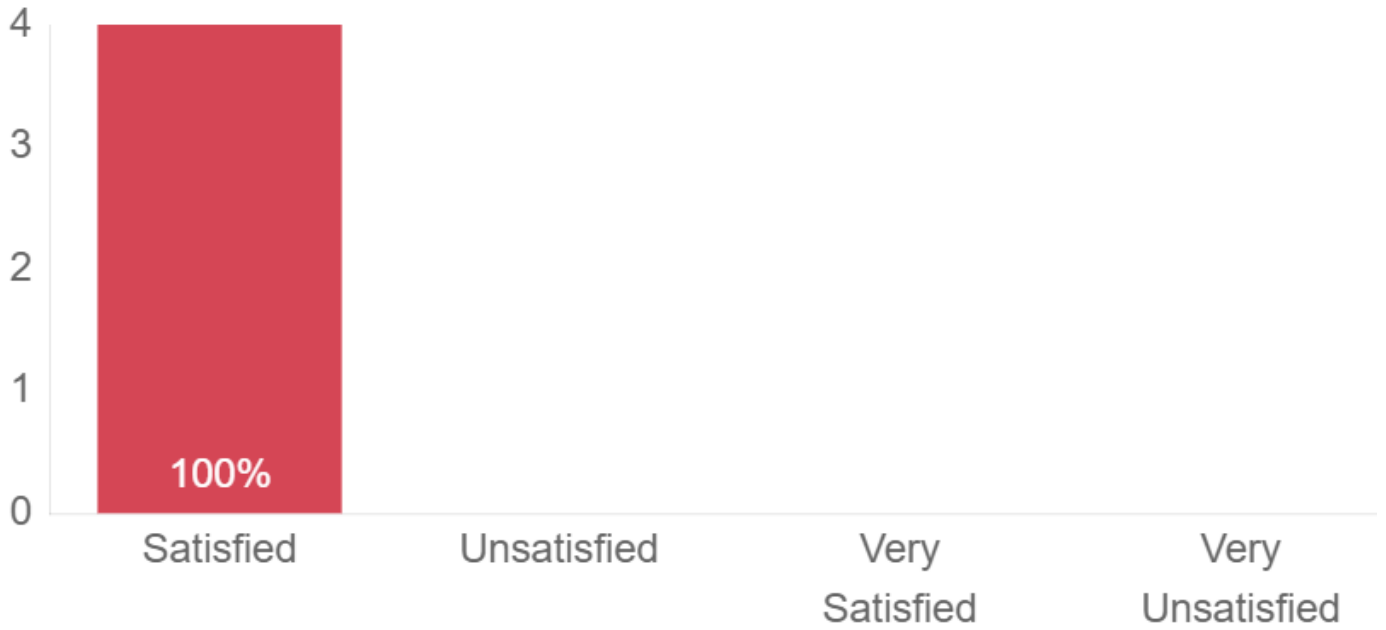
How satisfied are you that the committee process is delivering better outcomes for the community?



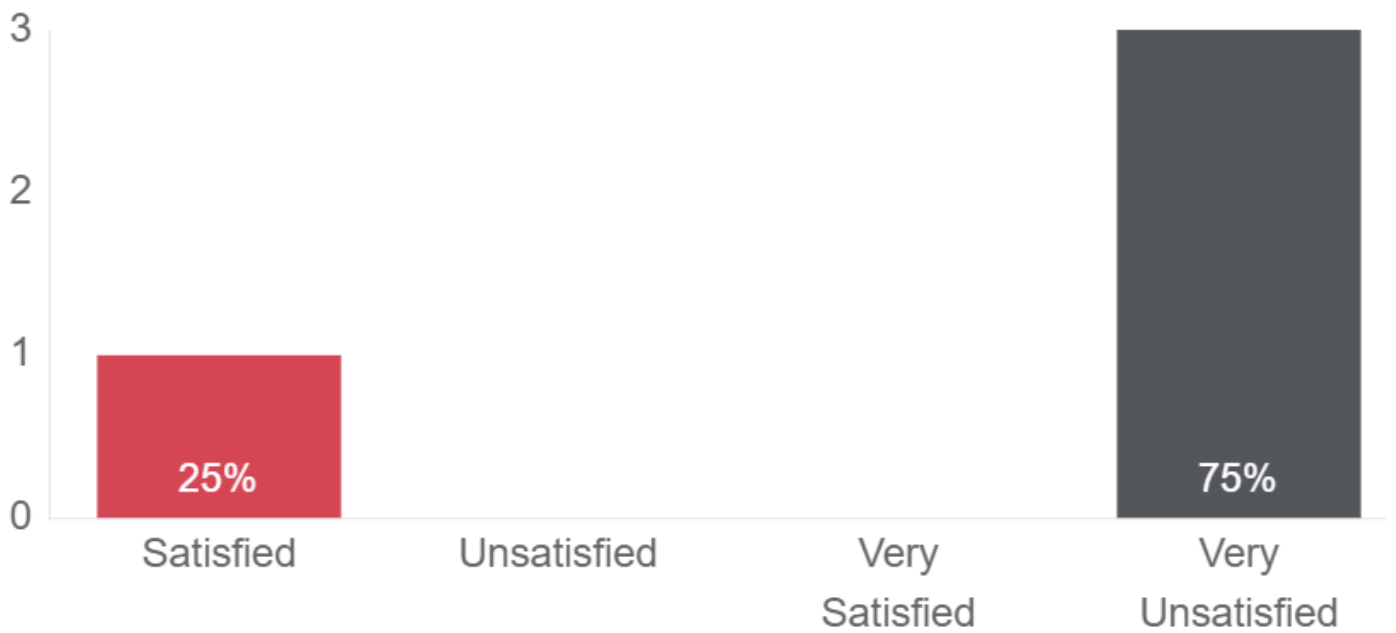
How satisfied are you with the decision-making process of the committee?



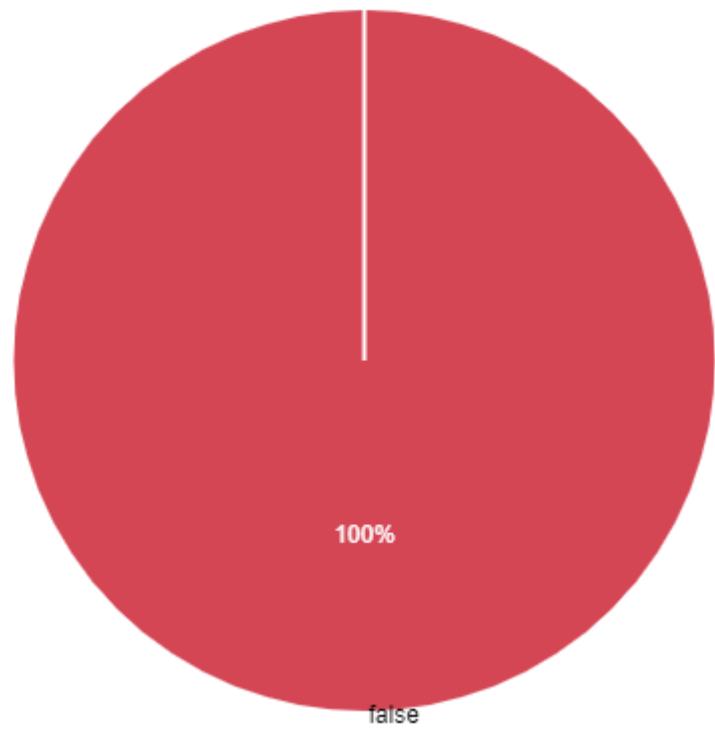
How satisfied are you with the resourcing and support for the committee meetings, minutes and communications?



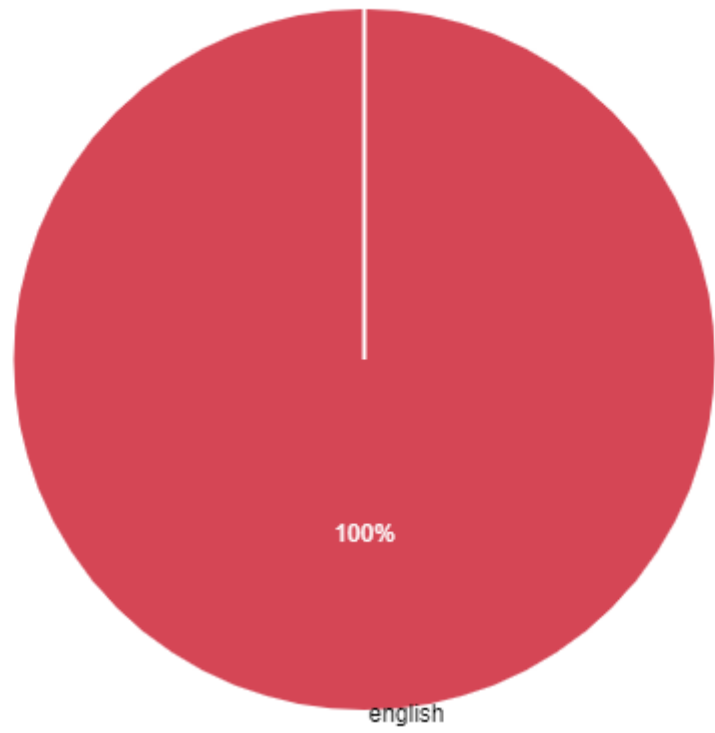
How satisfied are you with the level of interaction, engagement and communication with the broader community for project identification and approval?



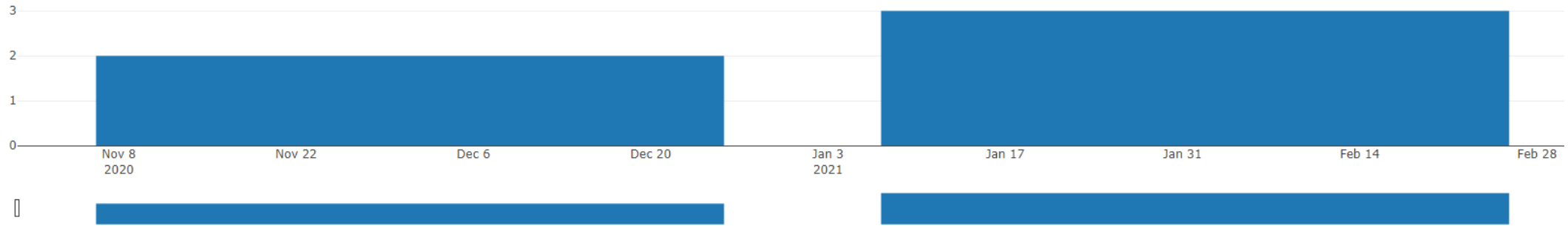
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Survey Language



Survey Response Timeline



Ron Corino

25th March 2021

General Manager
Singleton Council
PO Box 314
SINGLETON NSW 2330

**Re: Expression of Interest Mount Thorley Warkworth Voluntary Planning Agreement
Alternate Community Member**

Dear Sir

I interested in joining the Mount Thorley Warkworth VPA Committee as an alternate community member.

I have been a resident and property owner in Bulga since 1988 (32 years) at 202 The Inlet Road Bulga and have always been interested in the progress of this area and am interested in seeing the Bulga Village Master plans take shape.

Thanking you
Yours faithfully

Ron Corino