

NOTICE OF COMMENCEMENT OF BUILDING OR SUBDIVISION WORKS

Under Section 6.6 of the Environmental Planning and Assessment Act 1979

This Notice of Commencement must be submitted to and received by Council a minimum of two (2) days before work commences

1. Property Details

Number	Street	Suburb	Lot	Section	DP/SP

3. Application Reference

Construction Certificate **or** Complying Development **or** Subdivision Works Certificate Reference No:

Principal Certifier has been appointed Yes No

2. Description of Works to be carried out

Building Works Subdivision Works

4. Principal Contractor (builder) Details

Principal Contractor Licence Number: Owner Builder Permit

Name/s (Individual or company name in full)					
Postal Address					
Suburb			State	Post code	
Contact phone number			Email address		

5. Notice of Commencement

The building work described above is intended to commence on (date)

6. Attached Documents as per the next step letter (unless previously submitted)

HBCF Certificate of Insurance Owner Builder Permit

6. Applicant Details

- I declare that all the information I have provided is true and correct
- I have met all conditions of the Development Consent or the Complying Development Certificate that must be complied with prior to the commencement or work.

Name/s (Individual or company name in full)					
Postal Address					
Suburb			State	Post code	
Contact phone number			Email address		

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's [Privacy Management Plan](#). The supply of information on this form is voluntary but is required to process your application/request. For enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 6578 7290.