

Present	Myffy Doyle (MD) (Minutes) Aislinn Farnon (AF) Cr Sue George (Chair) Julie Gray (JG) Mark Ihlein (MI) Emily Lambkin (EL) David Thelander (DT)
In Attendance	
Meeting Date and Time	Wednesday, 4 August 2021 1.00PM
Meeting Location	Jerrys Plains Hall (Covid-19 meeting protocols, facemasks)

1. Welcome and Apologies (pm)

- Welcome
- Acknowledgement of Country by Chair
- Apologies - Madeleine Walsh (MW)

2. Disclosure of Interests

- Chair – Being the President of Singleton Neighbourhood Centre – the centre has received money from Glencore. Nonpecuniary.

3. Agenda Items

3.1 Committee Member Introductions

- Round the table introductions of committee members.

ACTION: To achieve great outcomes for the community.

3.2 Code of Conduct

- Code of Conduct document tabled to committee.

ACTION: Committee to be aware and abide by the document and to be respectful during the meeting times.

3.3 Terms of Reference

- MI went through the document with the committee. Clarifying what the committee's duties are.

ACTION: Committee to read through document.

Alternate Community member – if there is anyone the committee members know that would like to join the committee to get in contact with MD.

3.4 Principles for prioritisation of projects

- MI discussed the schedule in the Voluntary Planning Agreement with the committee about what the funding is required to be spent on;

Jerrys Plains Village Centre, Recreation Grounds and Main Street Upgrade	\$755,000
Local Projects around Warkworth and Jerrys plains	\$570,000
Singleton Community and Economic Development Fund	\$1,325,000

- MI and Chair explained what the Singleton Economic Development Fund is and what it will do for the Singleton LGA community.
- MI explained the background behind the masterplan and the use of the document as a guide.
- Looking at the village entrances and how to improve the amenity of the sites.
- Transport NSW has had conversation with MI. Not open to truck stop but open to ideas for improvements along the main part of the village.
- Opportunity to work on verges/ footpaths for connectivity for the village. At the moment there is no room for bikes on the side of the road.
- Point 4 page 95 of masterplan – resolve conflict with power lines and tree planting on main roads. Nice presentation for the village.
- Opportunity to improve the visual appearance of the Recreation Ground.
- Improve Connectivity from Recreation ground around the village with footpaths.
- DT – trees on highway make it hard to visualise oncoming traffic – cannot maintain line of site when coming onto highway.
- JG – Jerrys Plains Fair Committee – they close the Recreation Ground to campers while the fair is on, suggestion for the Pony Club ground possible as a second camping ground while fair on.
- Pony Club ground not big enough to hold pony club. There isn't enough carparking.

- There isn't a Pony Club in Jerrys Plains. A possible idea for the area- sand arena, community run, open to community members to train their horses. It is not considered large enough for events.
- Idea – make Pony club into tourism information park, second camping ground, connected by footpath.

ACTION: DT to provide MI with historical Village masterplan document from 1970s
MI – send through to committee Village sign concept design.

3.5 Landscaping concept plan of village North and South entrance

- MI and MD provided a brief about the project and the scope of works requested by companies for a detailed concept plan.
- Confirm that the Recreation Ground is included in the concept designs.
- There are other funding opportunities available for the projects if needed.
- The community supports campers stopping in the village.
- The tennis courts could be updated to be more accessible to all children/people, not just for tennis.
- Playground and Recreation area site requires full upgrade including drainage area, sewerage point, upgraded playground big enough for local and visiting children, possible bike track.

ACTION: MD send to committee the scope of works and companies' responses. Committee to send through any comments.

ACTION: AF - to provide United Wambo's collected community responses to MI and MD to help working with the consultant to develop the concept designs. Providing the consultant targeted research.

ACTION: MD – to provide examples and indicative cost of playgrounds within the LGA to update the playground at Jerrys Plains.

RECOMMENDATION: The United Wambo VPA committee recommends to Council to allocate an initial \$50,000 towards the development of landscape concept designs and community engagement. Including the updating of the Recreation ground in the design.

Moved: Aislinn Farnon Second: David Thelander
Resolved: Unanimous support

4. Financial Report

Finance report tabled at meeting

ACTION: MD - Update table to say United Wambo not Bulga

5. Other Business

NIL

6. Action List – refer to the Attached

Pulse/ Action No	Meeting Date	Action	Responsible Officer	Due Date	Comment	Status
UWVPA 21-01	04/08/21	The committee to achieve great outcomes for the community	Committee	03/11/21		
UWVPA 21-02	04/08/21	Committee to be aware and abide by the Code of Conduct document and to be respectful during the meeting times.	Committee	03/11/21		
UWVPA 21-03	04/08/21	Committee to read through the Terms of Reference document.	Committee	03/11/21		
UWVPA 21-03	04/08/21	If there is anyone the committee members know that would like to join the committee as the alternate community member to get in contact with MD.	Committee	03/11/21		

MINUTES
UNITED WAMBO VPA COMMUNITY COMMITTEE
1.00pm Wednesday, 4 August 2021



UWVPA 21-04	04/08/21	DT to provide MI with historical Village masterplan document from 1970s	David Thelander	03/11/21		
UWVPA 21-05	04/08/21	MD send to committee the scope of works and companies' responses. Committee to send through any comments.	Myffy Doyle/ Committee	03/11/21		
UWVPA 21-06	04/08/21	AF - to provide United Wambo's collected community responses to MI and MD to help working with the consultant to develop the concept designs. Providing the consultant targeted research.	Aislinn Farnon	03/11/21		
UWVPA 21-07	04/08/21	MD – to provide examples and indicative cost of playgrounds within the LGA to update the playground at Jerrys Plains.	Myffy Doyle			
UWVPA 21-08	04/08/21	MD - Update financial table to say United Wambo not Bulga	Myffy Doyle			

7. Next Meeting

Wednesday, 3 November 2021, 1.00pm
Location – Jerrys Plains Hall

The meeting closed at 2.30pm

Cr Sue George

Chair

DRAFT