

## **INSTRUMENT OF DELEGATION TO SECTION 355 COMMITTEES**

Singleton Council ("Council") at its Ordinary Meeting held on Tuesday, 1 February 2022 (Minute No. 8/22), resolved that:

1. All previous delegations of Functions to section 355 Committees be revoked.
2. Pursuant to section 377 of the *Local Government Act, 1993* Council delegate authority to exercise and/or perform on behalf of the Council the Council's functions to section 355 Committees as set out in Schedules 1 and 2 below.
3. These delegations and authorities are subject to, and are to be exercised in accordance with:
  - a. The requirements of the relevant legislation;
  - b. Any conditions or limitations specified; and
  - c. Any resolution or policy, procedure or budget adopted from time to time by the Council.
4. These delegations and authorities are effective from the date of the Resolution of Council and remain in force until amended or revoked by a resolution of Council.

### **Schedule 1 Australia Day Committee**

In respect of the Council function in the provision and undertaking of activities appropriate to celebrating Australia Day, the Singleton Australia Day Committee is a body set up under Section 355 of the *Local Government Act, 1993* with the functions set out hereunder delegated by Council in accordance with Section 377 of the *Local Government Act, 1993*.

1. To facilitate, organise and carry out, within approved budget limits, appropriate activities and events to recognise Australia Day.
2. To invite nominations and selection of annual recipients of the "Citizen of the Year" and "Young Achiever of the Year" Awards.
3. To advise Council on initiatives for properly recognising Australia Day.

### **Schedule 2 Singleton Sports Council Committee**

In respect of the Council function of the provision of sporting services, the Singleton Sports Council is a body set up under Section 355 of the *Local Government Act, 1993* with the functions set out hereunder delegated by Council in accordance with Section 377 of the *Local Government Act, 1993*:

1. To initiate increased communication between the sporting public and Singleton Council in order that the existing and future needs and requirements of those

participating and those administering sports are accurately identified and brought to the attention of Singleton Council.

2. To identify for the appropriate organisation, those areas that may be suitable for sporting and recreational development. This identification could take place in respect of existing needs, but perhaps the greatest value would be in the identification of sites in relation to a future demand.
3. To co-operate with Singleton Council to ensure that sporting and recreational facilities are provided and maintained at an agreed standard.
4. In co-operation with Singleton Council, Government Departments and other bodies/organisations, to ensure that wherever possible optimum use is made of existing facilities.
5. To recommend to Singleton Council priorities in respect of development projects which may be competing for funds.
6. To assist with the promotion of local sporting events.
7. To endeavour to co-operate with other agencies in order to keep the community fully informed of those facilities and clubs that exist within the Local Government Area.
8. To make recommendations to Singleton Council on all winter and summer allocations of sporting facilities.
9. To make recommendations to Singleton Council from time to time of fees and charges for the use of sporting facilities.
10. To raise funds from any sources whatsoever to further the objectives of the Sports Council.
11. To promote and acknowledge the Sports Persons of the Year.