

AGENDA

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE

Invitees	Angela Dvrece Aislinn Farnon (AF) Cr Sue George (Chair) Mark Ihlein (MI) Emily Lambkin (EL) David Thelander (DT) Madeleine Walsh (MW) Brian Atfield
In Attendance	Phillip Williams, Oliver Seymour – Terras Landscape Architects
Meeting Date and Time	Wednesday, 1 June 2022 1.00 PM
Location	Jerrys Plains Hall (Covid-19 meeting protocols)

1. Welcome and Apologies

- Welcome
- Acknowledgement of Country by Chair
- Apologies

2. Disclosure of Interests

3. Confirmation of Minutes

Minutes of the United Wambo Voluntary Planning Agreement Community Committee meeting held on 2 March 2022

4. Agenda Items

1. **Landscaping concept plan for village project** – *Phillip Williams, Oliver Seymour – Terras Landscaping Architects*
2. **Project Summary table** – *Mark Ihlein*
3. **Playground Equipment Update** – *Mark Ihlein*
4. **Signage Update** – *Mark Ihlein*

5. Financial Report

6. Other Business

7. Action List

8. Next Meeting

Wednesday, 31 August, 1.00pm
Location – Jerrys Plains Hall, Jerrys Plains

Cr Sue George – Chair

**UNITED WAMBO VOLUNTARY PLANNING AGREEMENT
COMMUNITY COMMITTEE**

Agenda Item 4.1 Landscaping concept plan for village project

BACKGROUND: Council engaged Terras Landscape Architects in August 2021 to create concept landscaping plans for the village of Jerrys Plains.

ACTION: Mr Phillip Williams and Mr Oliver Seymour from Terras Landscaping Architects to present the updated concept landscape designs for the recreation ground and progress report for Jerrys Plains village.

RECOMMENDATION: That the Committee note the information and provide feedback to Terras Landscaping Architects and recommend to Council that the plans be placed on Public Exhibition for 28 days.

Agenda Item 4.2 Project Summary Table

BACKGROUND: Updated summary table of funded projects

ACTION:

Jerrys Plains Village Centre, Recreation grounds and main street upgrade \$755,000.00								
Approved Project	Project Lead	Status	Estimated completion date	Key milestone and date	Allocated Funding	Expenditure to date	Balance Remaining	Return to Reserve
Landscaping Design Project	Singleton Council	Funds Committed	31-January-2022	onsite meeting	\$50,000.00	\$6,190.00	\$43,810.00	
Detailed survey of main streets of the village	Singleton Council	Funds Committed	31-January-2022	Contractor engaged	\$30,000.00	\$11,909.84	\$18,090.16	
Playground Upgrade	Singleton Council	Funds Committed	03-June-2023	The project has been added to the capital works program list	\$180,000.00			
UW VPA Committee management funding	Singleton Council	Funds Committed			\$5,000.00	\$80.00	\$4,920.00	
VPA Project Officer	Singleton Council	Funds Committed		As at 29102021	\$9,315.88			
					\$274,315.88	\$18,179.84	\$66,820.16	
Local Projects around Warkworth and Jerrys plains \$570,000.00								
Approved Project	Project Lead	Status	Estimated completion date	Key milestone and date	Allocated Funding	Expenditure to date	Balance Remaining	Return to Reserve
Singleton Community Economic Development Fund \$1,325,000.00								
Funding Comitted - Any purpose that benefits the public or a section of the public, including but not limited to a purpose specified in section 7.4(2) of the Act, including any such purpose which proactively manages the impacts of mining to secure a prosperous and enjoyable future for residents of the Singleton Local Government Area (LGA) in accordance with the Policies of the Singleton Community and Economic Development Fund, which in turn includes (but is not limited to) the following purposes: (a) Fostering business and job creation. (b) Education and training (c) Sports and recreation (d) Homelessness and mental health (e) Infrastructure (f) Environmental Sustainability								

AGENDA

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE

Jerrys Plains Village Centre, Recreation Grounds and Main Street Upgrade	\$755,000.00
Funds allocated from above category	\$274,315.88
Funds remaining	\$480,684.12
Local Projects around Warkworth and Jerrys Plains	\$570,000.00
Singleton Community Economic Development Fund (committed)	\$1,325,000.00
Total Income received 06/01/2021	\$2,650,000.00
Total Income minus SCED allocation	\$1,325,000.00
Total Allocated VPA Funding	\$274,315.88
Total Expenditure Paid to Date	\$18,179.84
Total uncommitted received funds	\$1,050,684.12

RECOMMENDATION: That the Committee note the updated information.

Agenda Item 4.3 New playground equipment

BACKGROUND: At the November 2021 meeting the committee recommended to Council an allocation of \$180,000.00 funding for a playground upgrade exercise equipment and shade shelter to be constructed at Jerrys Plains Recreation ground.

ACTION: It is confirmed that the project is included in the 2022/23 Capital works program and is scheduled to commence in the first quarter of 2023.

RECOMMENDATION: That the committee note the information

Agenda Item 4.4 Signage Update

BACKGROUND: The new Village sign installation for Jerrys Plains has been delayed due to TfNSW requirements to change the photo image to a graphic.

ACTION: That the committee note the revised signs for the Village and the LGA entrance sign as now approved by TfNSW. To be tabled by Mark Ihlein.

RECOMMENDATION: That the Committee note the information.

Agenda Item 5 – Financial Report

- *Accumulated interest report is to be tabled at the committee meeting. Report to be tabled at the meeting and hardcopy provided to all in attendance*

AGENDA

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE

Agenda 7 Action Table – updated 30/05/2022

Pulse/ Action No	Meeting Date	Action	Responsible Officer	Due Date	Comment	Status
UWVPA 21-01	04/08/21	The committee to achieve great outcomes for the community	Committee	03/11/21	09/08/21 Committee committed to funding project to improve JP.	
UWVPA 21-02	04/08/21	Committee to be aware and abide by the Code of Conduct document and to be respectful during the meeting times.	Committee	03/11/21	09/08/21 Committee have been supplied with documents and were made aware of documents at meeting	
UWVPA 21-03	04/08/21	Committee to read through the Terms of Reference document.	Committee	03/11/21	09/08/21 Committee provided with documents to read through	
UWVPA 21-04	04/08/21	If there is anyone the committee members know that would like to join the committee as the alternate community member to get in contact with MD.	Committee	03/11/21	15/10/21 No comment from committee	
UWVPA 21-05	04/08/21	DT to provide MI with historical Village masterplan document from 1970s	David Thelander	03/11/21	09/08/21 David sent through historic planning documents	

AGENDA

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE

UWVPA 21-06	04/08/21	MD send to committee the scope of works and companies' responses. Committee to send through any comments.	Myffy Doyle/ Committee	03/11/21	09/08/21 Email sent to committee with scope of works, evaluation matrix and 3 consultant answer to scope of works. No comments from committee. Terras Landscape Architect engaged	
UWVPA 21-07	04/08/21	AF - to provide United Wambo's collected community responses to MI and MD to help working with the consultant to develop the concept designs. Providing the consultant targeted research.	Aislinn Farnon	03/11/21	09/08/21 Documents sent through to committee. No comments made	
UWVPA 21-08	04/08/21	MD – to provide examples and indicative cost of playgrounds within the LGA to update the playground at Jerrys Plains.	Myffy Doyle	03/11/21	10/09/21 Email sent to committee of examples of parks and indicative costs	
UWVPA 21-09	04/08/21	MD - Update financial table to say United Wambo not Bulga	Myffy Doyle	03/11/21	09/08/21 Email sent to Finance department to rectify mistake	

AGENDA

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE

UWVPA 21-10	03/11/21	Report to Council the Committee recommend to Council an allocation of \$30,000 for detailed surveys to be completed for the main streets of the village and the recreation ground	Myffy Doyle	02/03/22	19/11/2021 Memorandum request sent to GM to adopt recommendation while Council is in Caretaker mode. 06/12/2021 GM & Mayor approved request.	
UWVPA 21-11	03/11/21	Report to Council that the Committee recommend to Council an allocation of \$180,000.00 funding for a playground upgrade, exercise equipment and shade shelter to be constructed at Jerrys Plains Recreation ground.	Myffy Doyle	02/03/22	Reported to and adopted by the Council at the March 2022 meeting.	

AGENDA

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE

UWVPA 21-12	03/11/21	Report to Council that the Committee recommend to Council an approval allocation of \$5,000.00 funding for the management of the UW VPA Community Committee.	Myffy Doyle	02/03/22	19/11/2021 Memorandum request sent to GM to adopt recommendation while Council is in Caretaker mode. 06/12/2021 GM & Mayor approved request.	
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