

# Tree Planting Permit Application

## General Information

1. For any urgent tree assessments please contact Council Customer Service on 6578 7290
2. The applicant should read and understand Council's Tree Policy prior to lodgement of a Tree Planting Permit Application.
3. No works are to commence until a permit is authorised by Council.
4. A minimum of 28 days is required to assess the application.

## Applicant Details

Name/s (individual or company name in full)				
For companies, contact name				
Postal address				
ABN:	Suburb			
	State		Post Code	
Contact phone number				
Mobile number				
Email address				

## Description of tree

Tree Species	
Number of trees to be planted	
Description of proposed plantings (additional pages may be attached if required):	

## Location of Proposed Works

Street Address:						
Suburb:						
Office use only:	Lot:		DP:		Parcel:	

Copies of the following documentation must be provided prior to permit approval:

- Confirmation that Dial Before You Dig have been contacted – provide reference details or plans
- Any other approved plans and/or documentation that relates directly to the application of works
- Site plan identifying proposed location of trees

**Privacy and Personal information Protection Notice:** The information provided may contain personal information as defined under the Privacy and Personal Information Protection Act 1998 (NSW). The purpose of collecting this information is to enable Council to consider matters under related legislation, issue related documentation where required and other associated matters as provided by law and will be utilised by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons in accordance with the relevant Acts and regulations, such as the Government Information (Public Access) Act 2009 (NSW) and will be stored in Council's record system.

## Applicant Declaration

I/We have read and understand the conditions of this permit and undertake to abide by and comply with all the conditions contained in this document.

I/We further undertake to abide by and comply with any special conditions of approval which the council may impose as part of this approval agreement.

The details I have provided are correct and I have read and understand all information provided in this application.

Signature of Applicant/s: \_\_\_\_\_

Date: \_\_\_\_\_

## Office Use Only

The application for approval, as set out above, is granted, provided that the works are performance in accordance with the information included in this application and the special conditions of approval attached.

Approval	Signature	Date
<b>Parks Management Officer</b>		
<b>Inspection Officer Maintenance / Inspection Officer Customer Relations</b>		
<b>Coordinator Recreation and Facilities</b>		