
Present	Greg Banks (GB), Nick Cook (NC) Myffy Doyle (MD) (Minutes) Ian Hedley (IH) Mark Ihlein (MI) Judith Leslie (JL) Stewart Mitchell (SM) Cr Sue Moore (Chair) Pauline Raynor (PR)
In attendance	
Meeting Location	Council Chambers, Council Administration Building

1. Welcome and Apologies (2.03PM)

- Welcome
- Acknowledgement of Country by Chair
- Apologies - Alan Andrews, Nick Cook will be attending meetings.

2. Disclosure of Interests

- Nil

3. Confirmation of Minutes

- The minutes of the meeting dated 3 December 2020 were confirmed.

Moved Ian Hedley/ **Second** Sue Moore

4. Matters arising from the Minutes

- Nil

5. Agenda Items

5.1 Discuss and rank Milbrodale PS project nominations

Project 1 – Welsh’s Road –600m sealing of unsealed road alongside the public school.

- Committee discussed and ranked project. Result decided it was a low priority

Project 2 – Yarning Circle

- Committee ranked project. Result decided it was a low priority

Project 3 – Kitchen renovations

- Committee ranked project. Result decided it was a medium priority

ACTION: MD to report to Council recommendations of projects and that Council consider allocating funds to all projects

Moved Sue Moore/ **Second** Ian Hedley

5.2 Project Updates

5.2.1 – NC updated committee about the upgrading works of the service station and the search for securing a long term lessee.

5.2.2 – MI provided update of a future land opportunity

5.2.3 – Bulga Stock Reserve Plan of Management was adopted at Council's February 2021 meeting. Discussed suggested items on Action list to move forward with, including applying for quotes for mowing, weed control, removal of Black Locust trees and appropriate boundary fencing.

ACTION: MD to follow up on quotes for mowing, weed control, removal of Black Locust trees and boundary fencing regulations for Crown Land.

5.2.4 MI provided committee with a proposal of the staged project for the access to Baiame Cave which MTW VPA could contribute to.

ACTION: MI to investigate other interested parties for the project and funding opportunities and report back with options the VPA can contribute to when ready.

5.3 Village Master Plan and Action Plan

MI – Discussed village gate way upgrade and Councils signage strategy.

5.4 Update on Terms of Reference

Committee endorsed updated Terms of Reference, with a couple of minor changes to be made. No abbreviations.

ACTION: MD to report to Council endorsed Terms of Reference.

5.5 Community meeting and BBQ at Bulga

VPA Committee to hold an informal Community Get Together Sausage Sizzle. To discuss with the Bulga, Milbrodale residents what the committee is about, project nomination ideas, what has been completed thus far.

To be held Thursday, 18 March 2021, 4.00pm-6.00pm

Bulga Community Hall Committee will be helping with the running of the sausage sizzle

ACTION: MD to organise event logistics and promotion of Community Get Together

5.6 MTW VPA CC report update for Mount Thorley CCC to be endorsed by committee

MD gave brief report on presentation at MT CCC meeting as meeting was before rescheduled committee meeting.
Appendix – PowerPoint presentation is attached

5.7 Allocation of funding for administration incidents

MI clarified to the committee what would be items included in the funding for incidentals, the community BBQ supplies would be used within this allocation.

6. Financial Report

Tabled at meeting for committee's information

7. Other Business

- MD reminded committee to complete the committee survey.
- Mona Kalt has submitted a nomination as the Alternate member for the committee. Endorsed by committee

ACTION: MD to report to Council to recommend nominee Mona Kalt to the committee as the alternate member.

8. Action List

	Meeting Date	Action	Responsible Officer	Due Date	Comment	Status
MTWV PA 21- 01	25/2/2021	MD to report to Council recommendations of projects	Myffy Doyle	26/03/2021		
MTWV PA21- 02	25/2/2021	MD to follow up on quotes for mowing, weed control, removal of Black Locust trees at Bulga Stock Reserve and boundary fencing regulations for Crown Land.	Myffy Doyle	01/04/2021		
MTWV PA 21- 03	25/2/2021	report to Council endorsed Terms of Reference.	Myffy Doyle	26/03/2021		
MTWV PA 21- 04	25/2/2021	to organise event logistics and promotion of Community Get Together	Myffy Doyle	17/03/2021		
MTWV PA 21- 05	25/2/2021	to report to Council to recommend a alternate member nominee for committee.	Myffy Doyle	26/03/2021		

**MINUTES
MOUNT THORLEY WARKWORTH VPA COMMUNITY
COMMITTEE
2.00PM THURSDAY 25 FEBRUARY 2021**



MTW VPA20-052	03/12/2020	To follow up with NSW National Parks and Department of Planning, Industry and Environment – Crown Land in regard to Project 1	Myffy Doyle/ Mark Ihlein	29/01/2021	20/01/21 Myffy following up with other Council staff. 03/02/21 Roads committee discussing road ownership to access NP	
MTWV PA 20-053	03/12/2020	To send through highlighted changes in the updated Terms of Reference document	Myffy Doyle	16/12/2020	16/12/20 Email sent to committee of V3 & V4 of TofR for MTWVPA Committee	
MTWV PA20-054	03/12/2020	Agenda Item February 2021 – Update Terms of Reference	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTWV PA20-055	03/12/2020	Yancoal (AA) to provide input with Council to improve connectivity for village and co project manage the shared footpath from the Recreation ground to the Tavern.	Mark Ihlein/ Allan Andrews	29/01/2021	25/2/2021 Investigations are ongoing.	

**MINUTES
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MTW VPA 20-056	03/12/2020	Landscaping concept plans for entrances into the village	Mark Ihlein/ Myffy Doyle	29/01/2021		
MTW VPA20 -057	03/12/2020	Agenda Item February 2021, discuss and rank Milbrodale Public Schools project nomination for Welsh's Road.	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTW VPA20 -058	03/12/2020	Agenda Item Feb 2021. Confirm Plan for Community meeting and BBQ	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTWV PA20- 059	03/12/2020	Confirm Bulga Community Hall committee to run BBQ.	Myffy Doyle	20/01/2021	20/01/21 Email sent to Bulga Hall committee requesting involvement	

**MINUTES
MOUNT THORLEY WARKWORTH VPA COMMUNITY
COMMITTEE
2.00PM THURSDAY 25 FEBRUARY 2021**



MTWV PA20- 060	03/12/2020	To provide itemisation of funds for projects	Myffy Doyle	20/01/2021	20/01/21 In progress. 25/2/2021 Complete. Emailed to committee 26/02/2021	
MTW VPA20 -061	03/12/2020	To coordinate advertising position over December January.	Myffy Doyle	16/12/2020	14/12/20 Communication s team running ad in Hunter River and Singleton Argus and on social media until 20/12/21	
MTW VPA20 -062	03/12/2020	Agenda item February 2021- Discuss and rank project nominations	Myffy Doyle	20/01/2021	16/12/20 Added to agenda	
MTW VPA20 -063	03/12/2020	Provide brief report to be endorsed by MTW VPA committee at Feb 2021 meeting to be taken to the Mount Thorley CCC meeting in late Feb 2021.	Myffy Doyle	29/01/2021	20/01/21 In draft. Will be attached to agenda to be sent to committee 25/2/2021 Meeting was rescheduled to after MT CCC meeting. Presentation attached in minutes to committee.	

MTWV PA20- 044	15/10/2020	Continue with land opportunity explorations in Bulga	Mark Ihlein	26/11/2020	Ongoing project	
MTWV PA20- 021	6/8/2020	Explore land opportunities for Council in Bulga	Mark Ihlein	15/10/2020	Progressing on opportunities	
	05/2/2020	Source revised quote 1 x electronic & 1 x static noticeboards with solar support.	Mark Ihlein / Amanda McMahon Myffy Doyle		Currently being procured. Reassigned to Myffy Doyle. 18/09/2020- Waiting on appropriate site location nominated in Masterplan	
	05/2/2020	Procurement and installation of noticeboards.	Mark Ihlein / Myffy Doyle		Underway. Reassigned to Myffy Doyle.	

9. Next Meeting

- Thursday 1 April 2021, 2.00pm
- Location – Committee Room, Singleton Council Administration Building

The meeting closed at 3.46pm

Monday, 8 March 2021 – Minute Amendment

5.1 Discuss and rank Milbrodale Public School project nominations

Project Evaluation calculations were discovered to be incorrectly ranked at the meeting. Recalculations of the scores have been undertaken and are correctly ranked below.

Projects	Community Benefit	Sustainability	Perceived Community Support	Weighted Score	Priority Score %	Priority (H/M/L)
Milbrodale PS - Kitchen 08/03/2021	3	3	2	2.9	97	H
Milbrodale PS - Yarning Circle 08/03/2021	2	3	3	2.5	83	H
Milbrodale PS - Welsh's Road (First 600m) 08/03/2021	2	1	2	1.6	53	M



SINGLETON
COUNCIL

Mount Thorley Warkworth VPA Community Committee

REPORT UPDATE 2021

CURRENT PROJECTS

- Improvements to Bulga Hall – verandah extension and ceiling replacement \$139,105.89
- Ongoing developments with Bulga Stock Reserve \$60,000 including \$35,590 to development a Plan of Management
- Restoration of the Old Bulga School \$430,000
- Electronic message board \$20,000
- Investigations into the development of the Wollombi Brook Walking Trail – concept plan
- Landscaping concept plans for entrances into the village
- Advertising for a new alternate community committee member
- Ranking of new project nominations
- Advertising for project nominations from the community

COMPLETED PROJECTS

- Recreation area improvements – tree planting, playground equipment \$50,000
- Outdoor exercise equipment – in and around Bulga Recreation Area \$30,000
- Media system installed at Bulga Community Hall \$13,577.20
- Lockable community noticeboard - \$2,000
- Bulga Stock Reserve Plan of Management – adopted by Council, 15 February 2021

PROPOSED PROJECTS

- 3x nomination forms from Milbrodale PS – to be ranked by the committee
- Bulga Stock Reserve – Action list
- Baiame Cave
- Village Masterplan
- Community meeting and BBQ



SINGLETON
COUNCIL

VPA : Warkworth and Mount Thorley Continuation Projects

As at 31/01/2021

	2017/2018 \$	2018/2019 \$	2019/2020 \$	Jul \$	Aug \$	Sep \$	Oct \$	Nov \$	Dec \$	Jan \$	2020/2021 \$	Life to Date \$
Bulga Community Project Fund												
Opening Balance	-	2,017,063.29	2,531,384.50	2,927,409.42	2,927,409.42	2,927,409.42	2,939,791.41	2,929,802.57	2,929,802.57	3,393,352.46	2,927,409.42	
Income												
Contribution	2,000,000.00	450,000.00	450,000.00	-	-	-	-	-	450,000.00	-	450,000.00	3,350,000.00
Interest	17,063.29	64,412.77	64,996.12	-	-	15,192.61	-	-	15,334.73	-	30,527.34	176,999.52
Expenditure (incl. commitments)												
Recreation Area Improvements and Exercise Equipment	-	91.56	79,908.44	-	-	-	-	-	-	-	-	80,000.00
Bulga Stock Reserve	-	-	-	-	-	-	-	-	1,604.84	-	1,604.84	1,604.84
Improvements to Bulga Hall	-	-	12,088.36	-	-	-	1,488.84	-	-	-	1,488.84	13,577.20
Community Notice Board	-	-	4,426.40	-	-	2,810.62	-	-	-	-	2,810.62	7,237.02
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-
Market valuation	-	-	-	-	-	-	2,500.00	-	-	-	2,500.00	2,500.00
Management Plan - Bulga Stock Reserve	-	-	22,548.00	-	-	-	6,000.00	-	180.00	3,790.00	9,970.00	32,518.00
Total	2,017,063.29	514,321.21	396,024.92	-	-	12,381.99	(9,988.84)	-	463,549.89	(3,790.00)	462,153.04	3,389,562.46
<i>Balance Remaining</i>	<i>2,017,063.29</i>	<i>2,531,384.50</i>	<i>2,927,409.42</i>	<i>2,927,409.42</i>	<i>2,927,409.42</i>	<i>2,939,791.41</i>	<i>2,929,802.57</i>	<i>2,929,802.57</i>	<i>3,393,352.46</i>	<i>3,389,562.46</i>	<i>3,389,562.46</i>	<i>3,389,562.46</i>