

Notice of Commencement of Building or Civil Work

Under section 6.6 of the *Environmental Planning and Assessment Act 1979*

This Notice of Commencement must be submitted to and received by Council a minimum of two (2) days before work commences

Property Details					
Unit/House No.	Street	Suburb	Lot	Section	DP/SP

Description of works to be carried out

Building

Subdivision

Application reference			
Construction Certificate No.		Complying Development Certificate No.	

Principal Certifier has been appointed

Principal Contractor (builder) details	
<input type="checkbox"/> Principal Contractor licence no. OR <input type="checkbox"/> Owner Builder Permit	
Name/s (individual or company name in full)	
For companies, contact name	
Postal address	
Contact phone number	
Mobile number	
Email address	

Attached documents as per the Next Step letter (unless previously submitted)			
	HBCF certificate of insurance		Owner builder permit

Notice of Commencement
The building work described above is intended to commence on _____
Note: must be not less than 2 business days from the date of the notice

Applicant details (owner/person having benefit of development consent)	
In submitting this notice	
1. I declare that all the information I have provided is true and correct. 2. I have met all conditions of the Development Consent or the Complying Development Certificate that must be complied with prior to the commencement or work.	
Name/s (individual or company name in full)	
Address	
Mobile number	
Email address	
Applicant Signature	
Date:	

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan.

The supply of information on this form is voluntary, but it is required to process your application/request.

The Privacy Management Plan may be accessed on Council's website
<http://www.singleton.nsw.gov.au/index.aspx?nid=418>

If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 65787290.

