



RISK ASSESSMENT TEMPLATE

Event:		Organisation:		Date(s):	
Location:		Prepared in Consultation with:			

Item no.	Activity (Break down task/activity into steps)	Hazards (Identify & list all possible hazards)	Initial Risk	Controls (Determine action to eliminate/reduce hazards and risks)	Residual Risk	Responsible Officer (for control)	Due

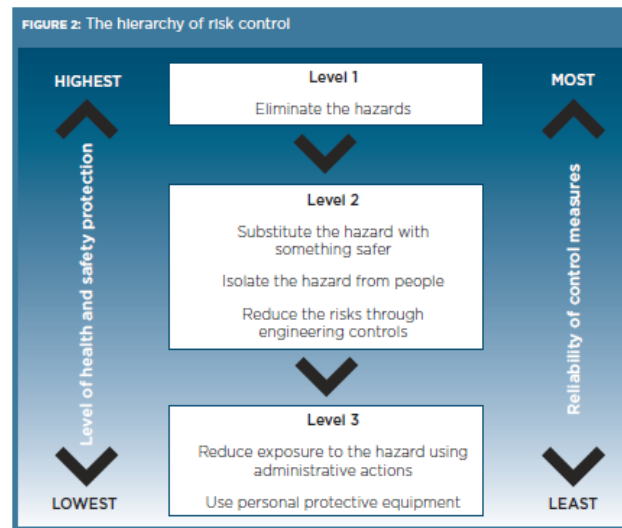
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Confirmation of Risk Assessment:

I acknowledge I have read and understood the completed risk assessments including all hazards related to the work/activity and will work within the controls outlined to maintain a safe workplace. If additional hazards are identified during the work process I will cease work and reassess the risk present.

Name		Position		Signature	
Name		Position		Signature	
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Hierarchy of Controls



RISK MATRIX

			CONSEQUENCE				
			Minor injury, no treatment required; negligible financial loss; isolated complaint	Minor injury, first aid required; minor financial loss; some complaints and criticism	Injury requiring medical attention; significant financial loss; heightened public criticism; loss of local support for event	Significant injury, hospitalisation; major financial loss; serious public criticism, negative media attention	Fatality, permanent disability; extensive financial loss; widespread public criticism, extensive negative media attention
LIKELIHOOD			C1	C2	C3	C4	C5
			Insignificant	Minor	Moderate	Major	Catastrophic
Expected to occur in most circumstances involving normal operations	L5	Almost Certain	MEDIUM	HIGH	HIGH	EXTREME	EXTREME
Could happen at any time	L4	Likely	MEDIUM	MEDIUM	HIGH	HIGH	EXTREME
Could happen sometimes	L3	Possible	LOW	MEDIUM	HIGH	HIGH	HIGH
Could happen, but very rarely	L2	Unlikely	LOW	LOW	MEDIUM	MEDIUM	HIGH
Could happen but probably never will	L1	Rare	LOW	LOW	MEDIUM	MEDIUM	HIGH