

## APPLICATION TO MODIFY DEVELOPMENT CONSENT

Under Section 4.55 of the *Environmental Planning and Assessment Act, 1979*

### Information

1. All documents must be supplied as an electronic copy on a USB or by email when lodging a Development Modification Application (including all written reports/statements and plans).
2. You must include all information requested on this form, as it applies to your application. Incorrect or incomplete details may lead to delays in processing your application.
3. Council's Customer Services Centre can assist you with any enquiries you have about completing your application.
4. At time of lodgement, Council will calculate application fees payable. Note: Until fees are receipted, the application is not deemed to have been lodged at Council.
5. You can track the progress of your application online at [www.singleton.nsw.gov.au](http://www.singleton.nsw.gov.au) – applications tracker.
6. By submitting this application, you consent to Council's authorised officers to enter the land to carry out inspections for the purpose of assessing and determining this application.

### 1. Applicant Details

|   |               |           |  |
|---|---------------|-----------|--|
| Name/s (Individual or company name in full) |               |           |  |
| For companies, contact name                 | ABN           |           |  |
| Postal Address                              |               |           |  |
| Suburb                                      | State         | Post code |  |
| Contact phone number                        | Mobile number |           |  |
| Email address                               |               |           |  |
| Applicant's reference number                |               |           |  |

### 2. Property Details

| Number | Street | Suburb | Lot | Section | DP/SP |
|--------|--------|--------|-----|---------|-------|
|        |        |        |     |         |       |

### 3. Modification Details

- ☐ S4.55(1) Modifications involving minor error, mis-description or miscalculation  
☐ S4.55(1A) Modifications involving minimal environmental impact  
☐ S4.55(2) Other modification  
☐ S4.56 Modification of consent granted by NSW LEC

Application number of original consent:

### 4. Additional Estimated costs as a result of the Modification

Contract price or estimate including labour and materials. Owner builders must include labour costs as well as material costs.

\$

### 5. Documents Supplied (complete sets of plans and documents required)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Plans and elevations | <input type="checkbox"/> Specifications            | <input type="checkbox"/> Revised Fire Safety Measures Schedule |
| <input type="checkbox"/> Structural plans     | <input type="checkbox"/> Current BASIX Certificate | <input type="checkbox"/> Revised Section J Report              |
| <input type="checkbox"/> Other:               |  |  |

## 6. Description of Modification

☐ additional document is attached

A detailed description of the modification is to be provided. Attach a detailed submission if the space is insufficient

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## 7. Likely Impact of the Modification

Please detail any likely impacts of the modification or attach a Statement of Environmental Impacts

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## 8. Political Donations

Have you, or any person with a financial interest in this application, made a political donation or gift (e.g. greater than \$1,000) in the previous two years? ☐ Yes ☐ No      If yes, submit a [Political Gifts and Donations Disclosure Form](#) with your application.

## 9. Conflict of Interest

I am an employee/Councillor or relative of an employee/Councillor ☐ Yes ☐ No

If yes, state relationship:

|  |
|--|
|  |
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## 10. Owner Declaration

☐ separate document attached signed by each owner

All owners must sign this form (or attach a separate letter signed by each owner if more space is required).

- ☐ Company owned properties require consent to lodge this application consistent with Corporation law. Any person who signs on behalf of a company must state the authority by which that person acts and must print their name and position. If you do not provide the information (or any part of it), your application may not be accepted.
- ☐ As the owner of the land to which this application relates, I/we consent to this application.
- ☐ I give consent for authorised Council officers to enter the land to carry out inspections.
- ☐ I understand that by signing this form I am also authorising the applicant, as identified on this form, to act on my behalf. I understand that the applicant, as identified on this form, is the contact for Council's enquiries about the application.

Please be aware that it is a criminal offence to make a false declaration

| Owner Name<br>(If a Company, Company name<br>and name of person authorised<br>to sign and their role) | Owner Address and Email | Owner Signature | Date |
|---|-------------------------|-----------------|------|
|   |                         |                 |      |
|   |                         |                 |      |
|   |                         |                 |      |

## 11. Applicant Declaration

- ☐ I declare that all information submitted in this form and the attachments is accurate to the best of my knowledge

| Applicant's Name | Applicant's Signature | Date |
|------------------|-----------------------|------|
|                  |                       |      |

### PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan. The supply of information on this form is voluntary but it is required to process your application/request. The Privacy Management Plan may be accessed on Council's website. If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 6578 7290.