



BASIX SELF-CERTIFICATION FORM

For Applicants / Builders / Principal Contractors

INFORMATION			
This form is to be completed and submitted to Council along with an attached copy of the BASIX Certificate prior to, or in conjunction with a request for either a final inspection and/or an application for an Occupation Certificate for all 'BASIX' affected buildings.			
APPLICATION NUMBER			
Construction Certificate	10 / ____ / ____ / ____ (eg 10 / 2000 / 100 / 1)	Complying Development Certificate	9 / ____ / ____ / ____ (eg 9 / 2000 / 100 / 1)
DECLARATION			
I _____ (Insert Name)			
of _____ (Insert Address)			
being the (Please indicate by 'X') Applicant Builder Principal Contractor			
hereby certify that I have inspected the building work and installations relative to the attached BASIX Certificate Number _____ dated __ / __ / ____ and declare that the work is complete.			
<input type="checkbox"/> (tick if applicable) I hereby certify that all of the BASIX commitments made on aforementioned BASIX Certificate have been met, all necessary fittings installed, and all necessary works completed in accordance with the prescribed requirements and the approved plans and specifications.			
<input type="checkbox"/> (tick if applicable) I hereby certify that all of the BASIX commitments made on aforementioned BASIX Certificate have been met, all necessary fittings installed, and all necessary works completed in accordance with the prescribed requirements and the approved plans and specifications with the exception of the following commitments. (Attach appropriate explanation for each BASIX commitment not able to be met).			
SIGNATURE			
Signature:		Date:	
Attach a copy of the BASIX Certificate			

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan.

The supply of information on this form is voluntary but it is required to process your application/request.

The Privacy Management Plan may be accessed on Council's website <http://www.singleton.nsw.gov.au/index.aspx?nid=418>

If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 65787290.