

ROAD NAMING + ADDRESSING FACT SHEET

ROAD NAMING INFORMATION

- Council are responsible for road naming for all regional, local and private roads located within the Singleton Local Government Area under the *Roads Act 1993* and *Roads Regulation 2008*
- The naming of a road does not change the ownership, rights, obligation or maintenance of the road
- Road naming authorities (Council) must adhere to the procedure outlined in the NSW Address Policy and User Manual
- All road naming proposals must be notified, supported and gazetted by the NSW Geographical Names Board
- All road naming must be included in a formal report to council where the formal approval of the preferred name usually occurs
- Uniqueness is the most essential quality when proposing a new road name and duplication of similar or like sounding names should be avoided as these names create confusion and delay emergency response times
- Naming often commemorates an event, person or place. The names of people who are still alive shall not be used because community attitudes and opinions can change over time

ADDRESSING INFORMATION

- Council is responsible for issuing all official property addresses under the *Local Government Act 1993*
- All new addresses are based on Australian Standard AS/NZS 4819 and must meet the NSW Addressing Policy and User Manual created by Spatial Services and the Geographical Names Board
- Address numbering shall be unambiguous and applied in a logical manner for the importance of clearly identifying properties for deliveries and Emergency Services

RURAL ADDRESSING

So what is Rural Addressing?

- Rural Addressing is a simple method of identifying, locating and addressing properties in Rural areas throughout Australia. It conforms to Australian Standard AS/NZS 4819:2003

How Does it Work

- Rural addressing is a distance based on a measurement system that allocates each rural property a unique address. Based on the distance of the

property entrance from the assigned starting (or datum) point of the road

- The rural address number is assigned in a logical sequence based on the distance of the access of the property from the start of a road. Each number represents 10 metres in length, with odd numbers assigned on the left and the even numbers allocated on the right from the start of the road
- This number will make it easier for any Emergency Services and Australia Post to identify the property. These numbers replace Lot numbers; RMB numbers or any other numbering arrangement that has been used in the past
- Rural addresses should be displayed in the following manner to ensure that your property is easily identifiable to emergency, postal and other service providers in the community:
 - On the gate to the entrance of your property, or
 - On the fence beside the main entrance to your property, or
 - On the mailbox at the entrance of your property, or
 - A combination of the above

The rural address number should also be placed in a location that is clear of any shrubs, bushes or plants that may hide the address number.



References for Addressing + Road Naming – State Government

- **Geographical Names Board Road Naming** - https://www.gnb.nsw.gov.au/road_naming
- **NSW Address Policy & User Manual** https://www.gnb.nsw.gov.au/addressing/nsw_address_policy_guidelines
- **NSW Point** <https://edit.digital.nsw.gov.au/design-system/solutions/nsw-point>

PUTTY ROAD ROAD NAMING + ADDRESSING

Feedback from the Putty Community Consultation meeting held on **Saturday 15 February 2020** with residents and the Rural Fire Service, highlighted safety issues relating to road naming and addressing.

Council has identified in excess of 120 properties in the Putty area with no authoritative address and several roads that are not officially named and gazette by the Geographical Names Board (GNB) and held in Council's database.

The aim is to have a consistent approach from Council, Geographical Names Board (GNB), Spatial Services and the Rural Fire Service towards addressing and road naming based on legislative obligations and addressing standards.

Our goal is to provide clear and unambiguous street numbering and road naming for the importance of clearly identifying properties for deliveries and Emergency Services, which will in turn create a safer community.

Council has been liaising with some of the local RFS to determine the names in use of some of these roads.

The following roads have been identified that are not formally named and others that need to be extended. Please refer the adjoining map for reference to their location:

1. Kindarun Valley Road
2. Bog Creek Road
3. Johnsons Arm Road
4. Kookaburra Way
5. Condon Clear Trail
6. Lilavale Track
7. Tollagong Park Trail
8. Bakers Road
9. Turnbull Creek Road
10. Melaleuca Trail
11. Swampy Arm Trail
12. Road 2 (road name to be allocated)
13. Road 4 (road name to be allocated)

Also, if the road, right of carriageway or private access road that provides access to your property is currently not named and it services more than 4 properties, please complete the Road naming application form and check the Geographical Names Board guidelines information sheet.

An interactive map, Information sheets, GNB guidelines and application forms are available on Council's website [W singleton.nsw.gov.au](http://www.singleton.nsw.gov.au)



HAVE YOUR SAY

Council is now seeking your feedback regarding this proposed road naming. Please send your feedback to [E council@singleton.nsw.gov.au](mailto:council@singleton.nsw.gov.au)

Submissions can be made from Monday 14 September 2020 to Wednesday 30 September 2020.

PUTTY ROAD NAMING + ADDRESSING PROJECT PLAN

DATE	INFORMATION
14/09/2020 to 30/09/2020	Submission Period for Community Feedback
01/10/2020 to 31/10/2020	Review Feedback and Send all road names to the Geographical Names Board for approval
16/11/2020	All Agreed and approved road names to be tabled at the November Council meeting for final approval
18/11/2020 to 16/12/2020	If approved, then Advertised for 28 days in the Argus
17/12/2020	Once road names are adopted by GNB, order street name blades, update Council's systems and start rural addressing
17/12/2020 to 26/02/2021	All residents & authorities notified any changes to their current address and install street name blades

Disclaimer | Further changes to the road naming and addressing may occur, depending on Community feedback and field inspections.

