

**Minutes of the Mount Thorley Warkworth (MTW)
Voluntary Planning Agreement (VPA)
Community Committee Meeting
Monday 11 February 2019
Commencing at 1.30pm**

Present:

Cr Sue Moore (Chair), Mark Ihlein (MI), Adrian Gallagher (AG), Pauline Rayner (PR), Judith Leslie (JL), Alan Andrews (AA), Christina Metlikovec, Greg Banks (GB), Ian Hedley (IH) and Amanda McMahon (AM).

In attendance:

Jodie Jeffery.

1. Welcome and Apologies

The Chair welcomed Committee members. Attendance sheet circulated and completed by all.

There were no apologies.

2. Disclosure of Interest: None declared.

3. Confirmation of Meeting Minutes - 15 November 2018

Moved Adrian Gallagher / **Seconded** Ian Hedley

All Carried

4. Business Arising

AG clarified that the proposed equestrian centre would not be a commercial venture.

PR sought clarification in relation to the funds allocated for improvements to Bulga Hall, procurement process and number of quotations required and that it is not a Council owned property. PR raised that the disability toilet went to the 18 December 2017 meeting for approval and asks why is this now different? The Chair replied that it is not the role of this Committee to consider tenders.

Agenda Items

Noted

i. **Review of Committee Actions**

i.i Mark Ihlein to put initial prioritisation to December 2018 Council meeting.

226/18 Resolved that Council:

1. *Note the minutes of the Mount Thorley Warkworth Community Committee Meeting held on 15 November 2018.*

2. *Adopt the following initial list of priority projects and funding allocation;*
 - I. *Recreation Area Improvements – tree plant, playground equipment - \$50,000.*
 - II. *Improvement to Bulga Hall – verandah and media system - \$100,000.*
 - III. *Outdoor Exercise Equipment – in and around the recreation area - \$30,000.*
 - IV. *Bulga Stock Reserve Development (Parkland Plan) – to undertake a Plan of Management and develop a site master plan - \$60,000.*

Noted.

- i.ii Amanda McMahon to determine ownership of the old school used by Scouts and report outcome to the Committee.

Property is Crown Reserve #91290 as determined by NSW Lands Registry Services Title Search. The purpose of the reserve is for Boy Scouts. There is currently an application for a short term licence over the land, further information has been requested. Copy of Title deed attached.

Noted.

Pauline Rayner advised of 12 month short term licence application made by Bulga Milbrodale Progress Association Inc. submission for use as an art gallery to be included. AM advised licence will authorise current occupation by BMPA until an Expression of Interest (EOI) is undertaken.

- ii. **Request for Clarification by Adrian Gallagher (18/100770)**
Email dated 17 December 2018 requesting clarification on the following questions:

“The WSR sale is in no way associated with the VPA. Correct?” **Correct**

“The WSR sale funds were solely for use in the LGA. Correct?” **Correct**

“The WSR sale funds were not solely for road projects. Correct?” **Incorrect**

In accordance with Section 43(4) of the *Roads Act, 1993* money received by a council from the proceeds of sale of the land is not to be used by council except for acquiring land for public roads or for carrying out road work on public roads.

“The Committee was to have 5 Community Members. Correct?” **Correct**

Refer to Section 6(d) on Page 9 of the signed Planning Agreement, however, Council at its meeting held 18 June 2018, resolved that the proposed Terms of Reference **Clause 4.2** be modified to include one alternate community member.

“The “Rules of engagement” do not specify how many alternates. Correct?”

Refer to the above response and the Terms of Reference.

Clause 4.2 Membership of the Committee shall consist of two (2) Singleton Council staff members, one of whom will be the General Manager or delegate, the Mayor (who will Chair the committee), one (1) Yancoal representative, **up to five (5) community members and one alternate community member from the areas of Bulga and Milbrodale.**

“The VPA management of funds does not exclude roads in the Bulga/Milbrodale area. Correct?” **Correct.**

Page 9 Section 6 Governance Committee of the signed Planning Agreement provides the requirements in regards to Governance, the funding and how that is to be spent. Section 2 Functions and Responsibilities of the Terms of Reference has been established to achieve this. Refer to the attached.

Noted

iii. Project Management Resource

Discussion in regards to options to resource the delivery of the projects funded through the MTW VPA in a timely manner.

JL suggested that engaging a project manager may result in obtaining a clearer idea of costings.

There was discussion on achieving a decision today to provide opportunity for the minutes to be provided for consideration at scheduled 18 March Council meeting.

MI moved that the recommendation be that Council provide approval of up to 10% of project cost to fund the management of each designated project.

Moved Adrian Gallagher / **Seconded** Christina Metlikovec

All Carried

iv. Funding to Acquire Land

Consideration of opportunity to investigate the potential to purchase privately owned land (Lot 5 DP731921) on the northern side of Putty Road adjacent to the Bulga Stock Reserve and existing Council owned land (see attached map).

It was agreed by all that:

The Committee seek community feedback regarding the use of VPA funds to acquire private land and Council officers to source indicative costs to report back to committee for consideration.

Moved Mark Ihlein / **Seconded** Adrian Gallagher

All Carried

v. Prioritisation of potential projects

Undertake the prioritisation of potential projects not discussed at 15 November 2018 meeting.

AG referred to sale brochures to provide suggested costings for the proposed equestrian centre for various size options for roof, piers / footings, water tank. It was agreed that the ratings be decided first to prioritise projects and that further discussion be held at the next committee meeting.

Brochures and submissions tabled for distribution by email to committee members after the meeting. AG suggested that the equestrian centre could be a multipurpose use facility such as the circumstances of 1994 and that there had been discussion with Yancoal in relation to this matter. It was suggested that a committee may need to be formed to manage the centre.

Action: Jodie Jeffery to circulate submissions and sales brochure provided by Adrian Gallagher to committee members.

There was discussion on the following and allocation of priority scoring set that was sourced by each Committee member, excluding the Chair and alternate community member, providing their rating which was tallied, priority calculated and recorded by AM in the project spreadsheet.

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Equestrian Centre in stock reserve at Bulga or Milbrodale	2	2	2

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Legal Access and tar sealing of Welsh Road (600m)	2	1	1

Noted that CM disagrees with the proposed legal access to Welsh Road project re tarring and 4 properties that would benefit from legal access.

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Safety Upgrade to Milbrodale Rd & Putty Rd intersection (refer to Traffic Committee for investigation)			

There was a discussion on the proposed project and it was agreed that rating was not to be undertaken today. It was agreed that further discussion would be undertaken after AG discussion with Paul Smith (Traffic Engineering and Road Safety Officer) in relation to being a RMS Road and the recent motorcycle accident.

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
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Evergreen tree planting along Putty Rd	1	1	1
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Brief discussion held on potential visibility issue raised.

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Old School House renovation to museum	2	2	2

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Purchase private land adjoining stock reserve			

There was a discussion on the proposed project and it was agreed that rating was not to be undertaken today. It was agreed that the rating for purchase of private land be on hold for the time being.

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Enhancement of streetscape and beautification of village	2	2	2

IH and AG do not want trees.

Project Name	Community Benefit	Sustainability	Perceived Community Benefit
Improving permeability and connectivity	1	1	1

AA provided an overview of Village Master Plan places and spaces providing access to where people want to go.

The Chair sought agreeance for the ratings that were discussed and allocated today to be reported to Council.

Moved Alan Andrews / **Seconded** Adrian Gallagher

All Carried

MI suggested that he and the Mayor discuss budget for remaining potential projects to bring back to the next meeting.

5. General Business

Installation of Community Notice Board – Mark Ihlein

MI suggested that the committee consider the installation of an electronic community notice board to be located in or around the Bulga and possible positioning to allow message to be read by passing traffic.

Discussion held regarding the message content authorisation and responsibility of maintaining content displayed. Approximate cost range depending on size and location for installation is \$20,000 to \$30,000. Suggested messaging content could lead people to source information e.g. Council meeting record of VPA CC meeting minutes or RFS, BMPA and hall committee information. Further information to be provided as to power source options.

Action: Mark Ihlein to seek RMS opinion of location for installation of electronic community message board.

Baiaame Cave Submission – Pauline Rayner

Baiaame Cave proposed project detail provided by PR tabled. Site was Heritage listed in 2015. Below the cave site is now a conservation area. Further discussion and consideration to be given on the following:

- use as an Aboriginal learning area for group visits;
- access approval process;
- installation of access gates and/or ways to minimise the risk of vandalism and protect the cave;
- legal access;
- creek crossing access being put to Heritage for funding; and
- PR discussions with committee members Warren Taggart, Graeme Smith and Barbara Brown.

The Chair asked PR who had requested that this be considered as a potential project. PR replied that the name was being registered with Department Fair Trading on Tuesday and PR will advise who that is after this has been done. PR advised that the green zone shown in the submission to be handed over and no longer private land. PR confirmed that the conservation land is still currently private land in response to question from the Chair. PR has not discussed this matter ex Rio Tinto employee that was also on Cave committee.

CM expressed her objection to the proposal due to private property and considers this to not be the role of the VPA that funds go to Milbrodale in her opinion. CM suggested that people that live there can access funding elsewhere as an alternative.

AA acknowledged that the general concern is that this is private land and suggests that more work needs to be undertaken for legal access prior to the committee giving the potential project further consideration.

PR provided approval for the Chair to distribute the Baiaame Cave submission to the Aboriginal Advisory Committee.

Ian Hedley

IH provided two additional submissions tabled as correspondence for circulation after the meeting by Jodie Jeffery.

The Terms of Reference were again explained to the meeting.

The Chair reminded all that part of their role as community member is to consult and communicate with the community.

6. Next Meeting

It was agreed that the next meeting will be held at 1.30pm on Thursday, 28 February 2019 pending calendar and room availability.

7. Meeting closed

The Chair thanked committee members for their attendance and the meeting closed at 3.30pm.

Mark Ihlein

Director Planning & Infrastructure

Mt Thorley Warkworth VPA Community Committee Actions

Date	Action	Responsible Officer	Due Date	Status
11/02/2019	Circulate submissions and sales brochure provided by Adrian Gallagher and Ian Hedley to committee members.	Jodie Jeffery	15/02/2019	Completed 13/02/2019
11/02/2019	Prioritisation of projects to be reported to Council 18 March 2019.	Mark Ihlein	18/03/2019	
11/02/2019	Seek RMS opinion of location for installation of electronic community message board.	Mark Ihlein	Next Committee Meeting	
11/02/2019	Circulate the Baiame Cave submission to the Aboriginal Advisory Committee.	Cr Sue Moore	Next Committee Meeting	