

Water Connection Request Meter Installation / Alteration

This applies to the construction of new connections, relocation and/or alterations of existing services.

1. APPLICANT DETAILS

The applicant is the person responsible for making the application and need not be the owner of the land. Payment advice and correspondence in relation to this application will be issued to the applicant by email only.

Name/s (Individual/Company)					
Company Contact Name		ABN			
Postal Address					
Suburb		State		Postcode	
Contact Numbers		Mobile			
Email Address					

2. PROPERTY DETAILS

Number	Street Name	Suburb	Lot	DP

3. DEVELOPMENT DETAILS

<input type="checkbox"/> New Connection	<input type="checkbox"/> Existing Connection - Relocation	<input type="checkbox"/> Existing Connection - Resize
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4. WATER SERVICE CONNECTION - RESIDENTIAL

<input type="checkbox"/> Single Dwelling	<input type="checkbox"/> Dual Occupancy	<input type="checkbox"/> Multi Occupancy	<input type="checkbox"/> Other
Development Description			

5. WATER SERVICE CONNECTION – COMMERCIAL / INDUSTRIAL

<input type="checkbox"/> 20mm	<input type="checkbox"/> 25mm	<input type="checkbox"/> 32mm	<input type="checkbox"/> 40mm	<input type="checkbox"/> 50mm
Other				

6. SUBMISSION DOCUMENTS

<input type="checkbox"/> Site plan showing desired location of meter attached
<input type="checkbox"/> Signed Water Service Request Declaration and Authorisation attached
<input type="checkbox"/> By clicking this box, I understand I am applying for the installation of a water service at the above location. As the applicant I acknowledge all requirements have been uploaded and the information is true and correct to the best of my knowledge. I understand incorrect or insufficient information will result in delayed installation.

INFORMATION

- To avoid disappointment, it is recommended an application is submitted at least one month prior to needing water connected; Council endeavours to install the water meter where requested, however it reserves the right to alter the location of the service if deemed necessary;
- Once installed, all metered services will be levied annual water availability charges based on the size and number of water meter service connections and tri annual water usage charges based on consumption. Sewer and trade waste charge may also apply.
- Internal plumbing works are the responsibility of the property owner and must be undertaken by a licensed plumber; all inspections including fees payable are to be organised with Council's Development and Environment Group;
- In some areas the water main will be on the opposite side of the street to the property and a main tapping or conduit may already be in place, in this instance the location of the meter is automatically determined. If you wish to place the service in a new location the applicant/owner will incur the full cost of the installation of a new main tapping / conduit including the road under bore;
- For Non Residential connections the service size and fire service (if applicable) shall be determined by a qualified hydraulic consultant;
- All quotes and advice will be sent via **email** and are valid for three months from date of issue, unless change of financial year occurs where rates will increase in accordance the adopted annual fees and charges; and
- Installation will not commence until payment of all associated fees and charges has been receipted by Council.

Rural Treated Water Supply

- Water pressure may vary and continuity of supply cannot always be guaranteed when connected to a rural or fringe supply. Customers are recommended to make arrangements to provide onsite water storage tanks if they require continuous supply or firefighting capacity;
- Due to the capacity of the pipeline, there is limited scope for providing additional connections or treated water other than normal domestic services to existing parcels of land. Any connection requests will be determined on capacity calculation and merit;

Further Information

Information is available in Councils Water and Sewer Group Customer Service Plan and Developer Specifications for Water Supply Services and Sewage Supply Systems found at www.singleton.nsw.gov.au.

7. OWNERS DECLARATION

Owner Address					
Suburb		State		Postcode	
Owner Email			Contact Number		
Owner Name(s)	Signature		Date		

8. APPLICANT DECLARATION

- ☐ I, hereby make application for the supply of water to the premises mentioned in this application, subject to the terms and conditions applied by Council under section 68 of the Local Government Act 1993 (NSW).
- ☐ I understand the water meter will be fitted where the water service connection point has been previously provided on the front boundary, unless otherwise directed by the inclusion of a meter location plan showing the desired meter location.
- ☐ I understand a private plumber is required to connect / reconnect on owners' side of new meter or alterations to existing meter location.
- ☐ I acknowledge I have read and understand
- The information contained on this form;
 - The responsibilities outlined in Council's Water Supply Service Policy and;
 - As the applicant have notified the owner of the impending ongoing charges and above responsibilities

Applicant Name	Signature	Date

Click the below button to submit this form via email

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan. The supply of information on this form is voluntary but it is required to process your application/request. The [Privacy Management Plan](#) may be accessed on Council's website. If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 6578 7290