

This applies to new service connections, relocation and/or alterations of existing services, for domestic purposes only.

Applicant Details

The applicant is the person responsible for making the application and need not be the owner of the land. Payment advice and correspondence in relation to this application will be issued to the applicant by email only.

Person / Company _____ *If company provide contact name.*
 Contact Name _____
 Phone Number _____ *Mobile preferred*
 Email _____

Property Details

Property Address _____
 Title Details Lot _____ DP _____
 Owner Name(s) _____ Email _____

If more than one owner, provide all owner names. Note only one email address required, installation advice will be sent to the email address provided.

New Connection Existing Connection – Relocation Existing Connection - Resize

Water Service Connection - Residential

Single Dwelling Alterations / Additions Dual Occupancy Multi Occupancy

Description _____

Water Service Connection - Commercial / Industrial

Description _____

Size of Service 20mm 25mm 32mm 40mm 50mm
 Other Specify _____

Submission Documents

Site plan or sketch showing desired location of meter attached

Signed Water Service Request Declaration and Authorisation attached

By clicking this box, I understand I am applying for the installation of a water service at the above location. As the applicant I acknowledge all requirements have been uploaded and the information is true and correct to the best of my knowledge. I understand incorrect or insufficient information will result in delayed installation.

This authorisation applies to new water service connections (meter installations only), relocation and alterations of existing water service connections and the disconnection of existing services.

Important Information

- To avoid disappointment, it is recommended an application is submitted at least one month prior to needing water connected; Council endeavours to install the water meter where requested, however it reserves the right to alter the location of the service if deemed necessary;
- Once installed, all metered services will be levied annual water availability charges based on the size and number of water meter service connections and tri annual water usage charges based on consumption. Sewer and trade waste charge may also apply.
- Internal plumbing works are the responsibility of the property owner and must be undertaken by a licensed plumber; all inspections including fees payable are to be organised with Council's Development and Environment Group;
- In some areas the water main will be on the opposite side of the street to the property and a main tapping or conduit may already be in place, in this instance the location of the meter is automatically determined. If you wish to place the service in a new location the applicant/owner will incur the full cost of the installation of a new main tapping / conduit including the road under bore;
- For Non Residential connections the service size and fire service (if applicable) shall be determined by a qualified hydraulic consultant;
- All quotes and advice will be sent via **email** and are valid for three months from date of issue, unless change of financial year occurs where rates will increase in accordance the adopted annual fees and charges; and
- Installation will not commence until payment of all associated fees and charges has been received by Council.

Rural Treated Water Supply

- Water pressure may vary and continuity of supply cannot always be guaranteed when connected to a rural or fringe supply. Customers are recommended to make arrangements to provide onsite water storage tanks if they require continuous supply or firefighting capacity;
- Due to the capacity of the pipeline, there is limited scope for providing additional connections or treated water other than normal domestic services to existing parcels of land. Any connection requests will be determined on capacity calculation and merit;

Further Information

- Information is available in Councils Water and Sewer Group Customer Service Plan and Developer Specifications for Water Supply Services and Sewage Supply Systems found at www.singleton.nsw.gov.au.

Applicant Declaration

I, hereby make application for the supply of water to the premises mentioned in this application, subject to the terms and conditions applied by Council under section 68 of the Local Government Act 1993 (NSW).

I understand the water meter will be fitted where the water service connection point has been previously provided on the front boundary, unless otherwise directed by the inclusion of a meter location plan showing the desired meter location.

I understand a private plumber is required to connect / reconnect on owners' side of new meter or alterations to existing meter location.

By signing this form, I acknowledge I have read and understand:

- the information contained on this form,
- the responsibilities outlined in Council's [Water Supply Service Policy](#) and
- as the applicant have notified the owner of the impending ongoing charges and above responsibilities.

Property Address:

Signature of Applicant

Name of Applicant

Date

Privacy Notification

The information requested on this application is being collected by Council for administrative purposes relating to the water service connection. The information will be used solely by Council for the purpose mention or a directly related purpose. The applicant understands that this information is provided on a voluntary basis and they may apply to Council to access or amendment at any time.