

Note

APPLICANTS SHOULD ALLOW UP TO 14 WORKING DAYS FOR DETERMINATION

Fees: A non-refundable fee is to be paid at the time of lodgment of the application. Additional fees may be charged before the determination of the application, subject to the amount of work proposed. Please refer to Council's Fees & Charges schedule. The permit is for 12 months from the time of approval.

Applicant/Owner Details

Name/s (individual or company name in full)			
For companies, contact name			
Postal address			
Contact phone number	Suburb		
Mobile number	State		Post Code
Email address			

Contractor Details (if different to applicant)

Construction Contractor/Company Name			
Postal address			
Contact phone number	Suburb		
Mobile number	State		Post Code
Email address			

Type of Proposed Works

If associated with a DA, state DA Number	
Pavement work, including K&G	Service Connection (gas, phone, electricity)
Driveway Construction	Other (including Blasting Notifications)
Stormwater Connection	

Description of Work

Date of work commencement	

Does this application require the assessment of a tree in relation to your proposed work?	Yes	No
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Site Location (please attach a location map)

Unit/House No.	Street	Suburb	Postcode	Lot	DP/SP
Nearest Cross Street:					

Public Liability Insurance (please ensure you attached a copy of your Certificate of Currency)

Insurance Policy Company		Policy No	
Expiry Date		Value	

Applicant Check List

Copy of Design Plans

Copy of Traffic & Pedestrian Control plan (if required)

Copy of Construction Contractors Certificate of currency attached

I hereby acknowledge that submission of this form does not permit me to commence any works. Once written approval has been received by me from Council I will apply to undertake the works according to the procedure outlined on this form.

I declare that I have read and understand the [Council requirements](#) and [Construction Specifications](#) that apply to this form.

I declare that all information provided on this form is known to be true and correct.

Date _____

The information provided may contain personal information as defined under the Privacy and Personal Information Protection Act 1998 (NSW). The purpose of collecting this information is to enable Council to consider matters under related legislation, issue related documentation where required and other associated matters as provided by law and will be utilised by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons in accordance with the relevant Acts and regulations, such as the Government Information (Public Access) Act 2009 (NSW) and will be stored in Council's record system.