

# APPLICATION FOR SINGLETON COUNCIL RELIEF AND REBUILD COMMUNITY GRANTS FUND

## 1. Information

Singleton Council have developed a Relief and Rebuild Community Grants Fund for community service organisations and groups in the Singleton Local Government Area who have had an increase in demand for their services during COVID-19, which is kindly supported by BHP Vital Resources Funding. Eligible organisations can apply for grants from \$2,000 - \$10,000 to support social and community programs and activities that provide relief to vulnerable community members and benefit for the wider community during the survival and readiness phase of the Community Support Package.

Completed applications must be returned by 17 July 2020, as specified in the grant guidelines.

Applications can be submitted via email to [council@singleton.nsw.gov.au](mailto:council@singleton.nsw.gov.au) or by post to Singleton Council Relief and Rebuild Community Grants Fund, PO Box 314, Singleton NSW 2330 or deliver to the Singleton Council Administration building, Cnr Queen Street and Civic Avenue, Singleton. Late applications will not be considered.

## 2. Organisation Details

Name of Organisation			ABN/ACN		
Contact Name		Position			
Address					
Suburb		State		Post code	
Contact number		Email address			
Organisation Headquarters or Location					
<input type="checkbox"/> Singleton LGA <input type="checkbox"/> Other, but project delivered in Singleton					
Describe the organisation services and activities					
Organisation Structure (e.g. Inc. Association, Charity)					
How many clients/members does your organisation service in the Singleton LGA each year?					
<input type="checkbox"/> 0-50 <input type="checkbox"/> 50-100 <input type="checkbox"/> 100 or more					

## 3. How Has COVID-19 Impacted your Organisation?

Increase in demand for services provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Decrease in funding	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Loss of clients/members	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Loss of staff/volunteers	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Reduced operational capability	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Forced to close down permanently	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Forced to close down temporarily	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Challenges to delivery of services	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Changing processes and procedures for example HR, Hygiene, Safety, Remote Working	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other, please provide further detail below	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Further Details:		

#### 4. Project Details

Provide detail of why the organisation requires Relief and Rebuild Community Grants funding and the project/s or services it will provide to vulnerable community members and the wider community. (Please provide as much detail on projects, services and/or activities as possible).

What specific outcomes will the funding help you achieve?

How will the project support the wider community in recovery from COVID-19?

Please provide a timeframe of when the project/s will be finalised.

**Please note:** all funds received for approved grants applications must be expended on approved project/s by 30 June 2021 or returned to Singleton Council as per acquittal process outlined in the grant guidelines.

## 5. Project Financial Details

**Funding requests should be between \$2,000 - \$10,000**

Total Cost of Project (ex GST)	\$	Funding Requested (ex GST)	\$
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If the organisation is sourcing additional funds for the project, please provide details.

**Expenditure Table** - Please outline below the key expenditures the organisation will use from the relief funding

Expenditure item	Amount (\$)

## 6. Project Delivery

Project Start Date		Project Completion Date	
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Describe the capacity of your organisation to deliver the project


## 7. Acknowledgment

☐ I declare that I have read the grant guidelines and all information given in the application is true and correct, and that I am authorised to submit this application on behalf of the organisation.

Name/s of Applicant/Auspice	Position	Signature	Date

### PRIVACY NOTIFICATION

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