

APPLICATION FOR HARDSHIP RELIEF

Section 567 (c) of the *Local Government Act, 1993*

1. Information

This form is for Council to assess ratepayers suffering genuine financial hardship. Any ratepayer suffering hardship may offer a payment arrangement to Council. Provided that the ratepayer proves hardship to Council and the arrangement is acceptable, Council may write off any interest accrued during the term of the arrangement, as long as the arrangement is kept

2. Applicant Details

Name/s (Individual or company name in full)					
For companies, contact name				ABN	
Postal Address					
Suburb			State		Post code
Contact phone number			Mobile number		
Email address					

3. Property Details

Assessment Number	Number	Street	Suburb

4. Details

Do you receive any pension or benefits?

☐ Yes ☐ No If yes, what type of Pension? Amount Received fortnightly \$

Is your Pensioner Concession Card (PCC) issued by the Commonwealth Government current?

☐ Yes ☐ No If yes, what is your PCC Number? Date of Grant

Have you claimed a pensioner concession on any other property this year?

☐ Yes ☐ No If yes, state the address of the other property

Is this property your sole or principal place of living?

☐ Yes ☐ No If yes, how long has this property been your sole/principle place of living

Are you the Sole Owner of the property or are there multiple owners or ratepayers for the property?

☐ I am the sole owner of the property
☐ I am liable for payment of rates and charges on this property, together with others (spouse, parent, co-owner etc.) As listed below. Evidence of joint ownership is ☐ attached ☐ has been provided to council previously

	Additional Owner 1	Additional Owner 2	Additional Owner 3
Full Name			
PCC Holder?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pension No.			
Date of Grant			
Relationship to me			
Resident of Property?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
% of ownership			

Are there people living at the property other than those listed above? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please indicate who these people are <input type="checkbox"/> Spouse <input type="checkbox"/> Children <input type="checkbox"/> Boarders <input type="checkbox"/> Relatives <input type="checkbox"/> Other		
If you have selected 'Others', please provide details		
If you selected 'Children', how many children do you support?		
What are the ages of your children?		
Is the property owned as shares in a company title?		
<input type="checkbox"/> Yes <input type="checkbox"/> No	If you do not own or rent the property, please explain why you are liable to pay the rates	
Do you own (either fully or partially) any other land or buildings?		
<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, list the addresses	
Can you please explain what has caused your financial hardship?		
Please state gross weekly amount received in dollars and cents from the following sources of income		
a) Household income (including all residents)	\$	
b) Pensions and benefits	\$	
c) Compensation, superannuation insurance or retirement benefits	\$	
d) Income of other residents of the property	\$	
e) Casual/part-time employment	\$	
f) Family allowance	\$	
g) Interest from banks/credit unions/building societies	\$	
Please provide name and current balance of all bank, credit union or building society accounts held by you		
Please state details of weekly outgoings		
Outgoing	Owed To	Amount Owed
Rent/Home Loan		\$
Other Mortgages		\$
Personal Loans/Hire Purchase		\$
Health Costs		\$
Council Rates and Charges		\$

5. Declaration

- ☐ I declare that the information provided in this application and any supporting documentation and evidence is true and correct
- ☐ I understand that if I make a false statement in an application, I may be guilty of an offence and fined up to \$2,200.

Name/s	Signature/s	Date

6. Customer Consent

For the sole purpose of authorising the council to confirm with Centrelink whether or not the detail I have provided to the council matches Centrelink or other Commonwealth portfolio department or agency records in relation to the current status of my Commonwealth Benefit:

I authorise the council to confirm with Centrelink the following details:

Pension Number	
Name	
Address	

- ☐ That I am a valid concessional cardholder and I agree that, unless I revoke my consent, this Customer Consent record is a permanent consent, and may be relied on by the council until such time as I revoke it.
- ☐ I acknowledge that I may revoke this Customer Consent record at any time by giving the council written notice that my consent is revoked. I understand if I revoke this consent, I may not be eligible for the concession given by the council.
- ☐ I acknowledge I have read and understood this Customer Consent record.

Name/s	Signature/s	Date

7. Legislation

Section 515 of the *Local Government Act, 1993*

Writing off of accrued interest

The council may write off accrued interest on rates or charges payable by a person if, in its opinion:

- (a) the person was unable to pay the rates or charges when they became due and payable for reasons beyond the person's control, or
- (b) the person is unable to pay the accrued interest for reasons beyond the person's control, or
- (c) Payment of the accrued interest would cause the person hardship

How to Lodge your Application

The application can be lodged in person or electronically (email). Please contact our Customer Service Centre if you have any enquiries.

Privacy Notification

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan. The information contained in this application form and any information requested for the purpose of assessing eligibility for a pensioner concession is required under the Local Government Act 1993 and the Local Government (General) Regulation 2021.

This information is required before your application for a pensioner concession can be processed. The information is private and confidential and council must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected.

If you have a complaint about the use of your personal information, contact the council's Public Officer. The information contained or referred to in this application form may be corrected and updated by you, by contacting the council.

The Privacy Management Plan may be accessed on Council's website: [Privacy Statement | Singleton Council \(nsw.gov.au\)](#)

If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 6578 7290.