

APPLICATION FOR A SUBDIVISION WORKS CERTIFICATE

Under Section 6.13 of the *Environmental Planning and Assessment Act, 1979*

Information

The following information must accompany applications for a Subdivision Works Certificate for civil works.

- a) Copies of Compliance Certificates relied upon
- b) Detailed engineering plans. The detailed plans may include but are not limited to the following:
- earthworks
 - road pavement
 - road furnishing
 - water supply works
 - sewerage works
 - roadworks
 - stormwater drainage
 - erosion control works
 - landscaping works

Where the proposed civil works involves a modification to previously approved plans the plans must be coloured or otherwise marked to the satisfaction of the Certifying Authority to adequately distinguish the modification.

1. Applicant Details

Name/s (Individual or company name in full)			
For companies, contact name		ABN	
Postal Address			
Suburb		State	Post code
Contact phone number		Mobile number	
Email address			
Applicant's reference number			

2. Property Details

Number	Street	Suburb	Lot	Section	DP/SP

3. Description of Development

type of works proposed e.g. earthworks, concrete works etc.

4. Development Consent

Development Consent Number		Date of Determination	
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5. Value of Works

Please provide the total value of all civil works	
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6. Conflict of Interest

I am an employee/councillor or relative of an employee/councillor	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, state relationship		

8. Applicant Declaration

I declare that all information submitted in this form and the attachments is accurate to the best of my knowledge

Applicant's Name	Applicant's Signature	Date

7. Owner Declaration

separate document attached signed by each owner

All owners must sign this form (or attach a separate letter signed by each owner if more space is required).

If the property is owned by a company, consent to lodge this application is required consistent with corporation law. Any person who signs on behalf of a company must state the authority by which that person acts and must print their name and position. If you do not provide the information (or any part of it) your application may not be accepted.

- I am the sole owner of the development site (provide details below)
- There are multiple owners of the development site (provide details of all owners below, one per line)
- The owner is a Company (details below) and I am authorised under delegation to provide owner's consent
- I understand that by signing this form, I am also authorising the applicant, as identified on this form; to act on my behalf. I understand that the applicant, as identified on this form; is the contact for Council's enquiries about the application.

Please be aware that it is a criminal offence to make a false declaration

Owner Name (If a Company, Company name and name of person authorised to sign and their role)	Owner Address and Email	Owner Signature	Date

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan. The supply of information on this form is voluntary but it is required to process your application/request. The [Privacy Management Plan](#) may be accessed on Council's website. If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 6578 7290.