

# Application for Approval to Operate a Caravan Park or Camping Ground

Made under Section 68, 106 or 107 of the  
*Local Government Act 1993*

## INFORMATION FOR THE APPLICATION

1. You must include all information requested on this form and the accompanying checklist, as it applies to your application. Incorrect or incomplete details may lead to delays in processing your application.
2. At the time of lodgement, Council will calculate application fees payable.
3. Entry onto Land: You are advised that access to your property may be required by Authorised Officers of Council in order for them to process your application and determine compliance with any approval that may be issued. By the submission of this application or by authorising its submission by another person/s it is assumed you are giving approval of entry to your premises to Council staff. Should access be required, staff may make contact with you beforehand to make the necessary arrangements.

## Applicant Details

Note: The applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring all the information provided is correct. All correspondence in relation to this application will be issued to the applicant as stated on this form.

Name/s (individual or company name in full)			
For companies, contact name			
Postal address			
ABN:			
		Suburb	
		State	Post Code
Contact phone number			
Mobile number			
Email address			
Applicant's reference number			

## Type of Application

New Approval

Renewal

Amendment

## Property Details

### Caravan Park or Camping Ground Details

Name:

Caravan Park and Camping Ground

Caravan Park Only

Camping Ground Only

Primitive Camping Ground Only

Unit/House No.	Street	Suburb	Lot	Section	DP/SP

### Managers Details

Name/s (individual or company name in full)					
Postal address					
Suburb		State		Post Code	
Daytime Contact phone number					
Mobile number					
Email address					

### Number of Sites

Long Term (LT) \_\_\_\_\_ Short Term (ST) \_\_\_\_\_ Camp Sites (CS) \_\_\_\_\_

Self-Contained Moveable Dwellings \_\_\_\_\_

#### DETAILS OF FACILITIES

	Communal toilets				Showers		Hand basins		Laundry						
	Male	Female	Urinals	Disabled	Male	Female	Male	Female	Washing Machine	Washing Tubs	Clothes Line	Line Space	Ironing facilities	Irons	
Long term residence															
Short term residence															
Camp site															
Joint facilities															
Mobile dwelling with toilet and shower/ensuite															

### Sewer, Water and Flood

#### Sewerage Management

Connected to Singleton Council's sewerage system

On-Site Sewerage Management System

#### Details of Potable Water Supply

Connected to Singleton Council's reticulated system

Tank Water

Bore Water

#### Flood Liable Land

Yes

No



Owner Declaration (enter details of all owners below)		
<input type="checkbox"/> I am the sole owner of the development site (provide details below)		
<input type="checkbox"/> There are multiple owners of the development site (provide details of all owners below, one per line)		
<input type="checkbox"/> The owner is a Company (details below) and I am authorised under delegation to provide owner's consent - my name and role designation is: <input style="width: 400px;" type="text"/>		
Owner Name	Address	Email
<b>Owner Signature:</b>		
If you have completed this form manually you will need to ensure all signatures are applied for all owners. If you have completed this form electronically you can insert a scanned copy of all relevant owners signatures into the area above and in so doing will be bound by your electronic signatures.		
<b>Dated:</b>		
If there are more than 3 owners, please provide the additional details on an additional sheet. <span style="color: red;">Please be aware that it is a criminal offence to make a false declaration</span>		
Applicant Declaration		
<input type="checkbox"/> I declare that all information submitted in this form and the attachments is accurate to the best of my knowledge		
<b>Applicant's Signature:</b>		
<b>Applicant's Name:</b>		
If you have completed this form manually you will need to ensure applicants signatures are applied above. If you have completed this form electronically you can insert a scanned copy of applicants signatures into the area above and in so doing will be bound by your electronic signatures.		
<b>Dated:</b>		
Conflict of Interest		
I am an employee/Councillor or relative of an employee/Councillor      No      Yes		
If yes, state relationship		

## PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan.

The supply of information on this form is voluntary but it is required to process your application/request.

The Privacy Management Plan may be accessed on Council's website  
<http://www.singleton.nsw.gov.au/index.aspx?nid=418>

If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 65787290.

