



NOTES: This form is used to provide quotation for the design and or inspection of new connections and the construction of new connections.

Office Use Only

Date lodged:

Method of lodgement
(e.g. in person, mail, etc):

Please tick appropriate boxes for services being sought

- | | | |
|--|---|--|
| <input type="checkbox"/> Quotation | <input type="checkbox"/> Rural Water Connection
<small>(please refer to Important information)</small> | <input type="checkbox"/> Oversized Water Connection
<small>(please refer to Important information)</small> |
| <input type="checkbox"/> Water Connection
<small>(Standard residential)</small> | <input type="checkbox"/> Disconnect Water | <input type="checkbox"/> Testable Backflow Prevention Device for water mains/tank protection
<small>(please refer to Important information)</small> |

Applicant Details

Tick here if you are the owner

Applicant's name: _____

Company/Organisation: _____

Address: _____

Suburb: _____ Postcode: _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____ ABN (if applicable): _____

Owner Details

Tick here if you are the applicant

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____

Property Details

Dwelling: Strata Unit: Torrens Unit: Other (specify): _____

Street Address: _____

Suburb: _____ Postcode: _____

Lot: _____ DP: _____ DA No: _____

The correct Property number, Lot and DP or SP, can be found on your rates notices from Council or on the title documents for the land.

Development Description: _____

I certify that I am the:	Owner <input type="checkbox"/>	Signature: _____
	Person duly authorised by the owner <input type="checkbox"/>	Date: _____

Preferred location of water meter*

Please complete location sketch to mark the desired location – your application will not be processed without this being completed.

Show:

1. North point
2. Nearest cross street
3. Lot boundaries
4. Desired location of water service if practical

*For new water meters or relocations Singleton Council will endeavour to place the water meter where requested, but this may not be possible on all occasions. Generally water meters are placed about 0.6m inside the boundary and to one side. If Singleton Council is unable to install meter in preferred location a Council representative will contact the owner or application to discuss where the water meter is to be installed. A meter will not be connected unless a plan shows the preferred location and that the lot has survey pegs in place or has a sign showing the preferred location of the water meter.

Important Information

- 1) Position of service is automatically determined by main tapping. Owner to pay extra costs of any alternative positioning of service
- 2) Additional connection costs will apply when service extension from main to meter point exceeds 40 metres.
- 3) Rainwater Tank Systems with a direct connection to mains water supply require installation of a Testable Backflow Prevention Device at the water meter. Additional connection and annual charges apply.

Annual Fees and Charges

- 1) Once connected, the ratepayer (owner) will be required to pay annual fees and charges.
- 2) Water usage will be calculated and charged 3 times per year.

The following conditions apply to Rural Supplies Only:

Conditions of Supply

- 1) Water Pressure may vary greatly and continuity of supply cannot always be guaranteed. Customers are advised to make their own arrangements to provide onsite water storage tanks if they require continuous supply or firefighting capacity.
- 2) Other conditions of supply will generally be in accordance with those of Council's declared Treated Water Supply areas.

Capacity of Pipelines

- 3) Generally, there is very limited scope for providing additional treated water other than normal domestic services to existing parcels of land. Any request for additional water above and beyond this would have to be treated on its merits.

Water Connection Fees

Please refer to Councils [Fees & Charges](#) for current pricing available on www.singleton.nsw.gov.au

Application Quotation (to be completed by Water & Waste Officer)

Service Type (e.g. Standard, O/sized)	Meter size (mm)	Quantity	Fee (each)	Total (inc. GST)
Headworks Contribution Fees (if applicable)				
Grand Total Payable				

Payment Options

Cash	Pay via Council's Customer Service Centre – in person
Cheque	All cheques should be made payable to Singleton Council
Credit Card (Amex & Diners Club excluded)	Pay via Council's Customer Service Centre in person or phone 02 6578 7290
EFTPOS	Pay via Council's Customer Service Centre – in person

PLEASE NOTE: Singleton Council will only commence action required upon full receipt of payment and all conditions are met

Singleton Council Contact Details:

Location:

Singleton Council Administration Office
Cnr Queen Street & Civic Avenue
SINGLETON NSW 2330

Postal Address:

PO Box 314
SINGLETON NSW 2330

Contact numbers:

Phone: (02) 6578 7290
Fax: (02) 6572 4197
Email: ssc@singleton.nsw.gov.au

Council Office Use Only

Authorising Officer

Parcel No:		Assessment No:		CSO:	
Amount Paid:		Date Paid:		Receipt No:	

Connection Details

Meter No.	Size (mm)	Dials (kL)	Date Installed	Meter Reading	Meter Location	Street Frontage	Comments	Installed by

Meter location legend

A3	B3	C3	D3	E3
A2	B2	C2	D2	E2
A1	B1	C1	D1	E1

Council Use Only – SITE PLAN to be included below