



I/we as owner(s) of the land hereby make application for approval under the provisions of Section 68 Part A(1) of the *Local Government Act 1993* in respect of the information provided on this form and declare that occupation of the structure will cease immediately upon expiry of the approval period determined by Council.

I/we consent to this application. I/we also give consent for Authorised Officers of Council to enter the land to carry out inspections.

### Owner(s) Details

Name/s (individual or company name  
in full)

For companies, contact name

Postal address

Suburb

State

Post Code

ABN:

Contact phone  
no.

Mobile no.

Email  
address

### Property Details and Location

Unit/House No.      Street      Suburb      Lot      Section      DP/SP

Side of Street

Nearest Cross Street

### Particulars of Development Consent

Development Application No (Dwelling):

Development Application No (Shed) (if applicable):

Proposed Commencement Date of Dwelling:

Proposed Completion Date of Dwelling:

### Details of Structure to be Occupied and Associated Amenities

Structure to be Occupied:

No. of Persons:

Source of Water (drinking):

Source of Water (other):

Description and Location of Toilet Facilities:

Description and Location of Laundry (washing and drying) Facilities

Description and Location of Bathing Facilities:

Description and Location of Cooking Facilities:

Plans

- I/we have attached a site plan indicating the following information:
- Scale and North point
  - The location and use of any existing buildings, along with any approved buildings (e.g. proposed dwelling, proposed shed)
  - The proposed location of the caravan
  - Distances from the proposed location of the caravan to all property boundaries
  - The location of all associated facilities, as listed in the form above (e.g. toilet, laundry, bathroom, kitchen).

Notes

1. This Application Form should only be completed after reading Singleton Council Policy No. POL/10061.1 –Temporary Residential Occupation of Land, and the associated Fact Sheet.
2. Singleton Council recommends that you speak with a Building Surveyor prior to lodging an Application for Temporary Residential Occupancy of Land. Please contact our Customer Service Centre on (02) 65787290 to arrange a meeting with a Building Surveyor.
3. Approval for the Temporary Residential Occupation of Land will be given for a maximum of six (6) months only and extensions of time (for an additional six month period) must be applied for via the re-submission of a Temporary Residential Occupation of Land Application Form along with a further payment of the subscribed fee. To qualify for an extension the applicant must prove to Council's satisfaction that adequate progress has been made on the construction of the main dwelling house. The total period approved will only be extended to eighteen (18) months at which time the Approval will be revoked.
4. Privacy Statement: Singleton Council is bound by the Privacy and Personal Information Protection Act 1998 (NSW). Singleton Council is collecting this personal information to enable the processing of this Application. This information will be available for public inspection and is placed on a public register for this purpose. Singleton Council is required under the Act to inform you how your personal information is being collected and used. If you require any further information please contact Council's Customer Service Centre.

