

# Application to Modify Complying Development Certificate

Under section 4.30 of the *Environmental Planning and Assessment Act 1979*

## Notes:

1. All documents must be supplied as an electronic copy on a USB or by email when lodging a Complying Development Modification Application (including all written reports/statements and plans).
2. You must include all information requested on this form, as it applies to your application. Incorrect or incomplete details may lead to delays in processing your application.
3. Council's Customer Services Centre can assist you with any enquiries you have about completing your application.
4. At time of lodgement, Council will calculate application fees payable. Note: Until fees are receipted the application is not deemed to have been lodged at Council.
5. You can track the progress of your application online at [www.singleton.nsw.gov.au](http://www.singleton.nsw.gov.au) property tools – applications search.
6. By submitting this application, you consent to Council's Authorised Officers to enter the land to carry out inspections for the purpose of assessing and determining this application.

**Complying Development Certificate No:** \_\_\_\_\_

## Applicant Details

Note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring all the information provided is correct. All correspondence in relation to this application will be issued to the applicant as stated on this form.

Name/s (individual or company name in full)			
For companies, contact name			
Postal address			
ABN:			
		Suburb	
		State	Post Code
Contact phone number			
Mobile number			
Email address			
Applicant's reference number			

## Property Details

Unit/House No.	Street	Suburb	Lot	Section	DP/SP

## Description of Modification

A detailed description of the modification is to be provided. Attach a detailed submission if the space is insufficient.

## Likely impact of the Modification

Please detail any likely impacts of the modification or attach a Statement of Environmental Impacts

## Additional Estimated Costs as a result of the Modification

Contract price or estimate including labour and materials. If no additional cost write 'nil'. Owner builders must include labour costs as well as material costs.

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## Documents Supplied (Complete sets of plans and documents required)

Plans and Elevations

Structural Plans

Specifications

Other

Current BASIX Certificate

Revised Fires Safety Measures Schedule

Revised Section J Report



