

Use this form to request information from Council

| Applicant Details | | | | | |
|---|--|-------|--|-----------|--|
| Name/s (individual or company name in full) | | | | | |
| Postal address | | | | | |
| Suburb | | State | | Post Code | |
| Contact phone number | | | | | |
| Mobile number | | | | | |
| Email address | | | | | |

| Property Description | | | | | |
|----------------------|--------|--------|-----|---------|-------|
| Unit/House No. | Street | Suburb | Lot | Section | DP/SP |
| | | | | | |

| Please state what information you require |
|---|
| |

| Acknowledgement |
|---|
| I hereby request a dwelling entitlement search for the abovementioned property. I declare that all information given is true and correct. |
| Signature Date |

| How to Lodge your Application |
|---|
| The application can be lodged in person or electronically (email) with instructions on payment). Payments are accepted 8.30am - 4.00pm Monday - Friday. Please contact our Customer Service Centre if you have any enquiries. |
| To determine the current fee applicable please consult Council's Fees and Charges Schedule . |

PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*, *Government Information Public Access Act 2009* and Council's Privacy Management Plan.

The supply of information on this form is voluntary but it is required to process your application/request.

The Privacy Management Plan may be accessed on Council's website

<http://www.singleton.nsw.gov.au/index.aspx?nid=418>

If you have any further enquiries concerning Privacy matters, contact Council's Privacy Officer on 02 65787290.